



Oakham Castle Restoration Project Board

Terms of Reference

Membership: Chair - Mark Naylor

Roger Begy – Portfolio Holder: Heritage, RCC
Mark Naylor – Assistant Director Services for People, RCC
Sarah Bysouth – Head of Lifelong Learning, RCC
Pritesh Parmar – Property Manager, RCC
Robert Clayton – Team Manager 6, RCC
Tim Allen – English Heritage
Lawrence Fenelon – Friends of Rutland County Museum & Oakham Castle
Robert Ovens – Rutland Local History & Record Society
Derek Bilby – Oakham Town Partnership
Peter Lawson – Arts for Rutland
Anita Hollinshead – Leicestershire and Rutland Heritage Forum
Libby Kingsley – Economic Development Officer

Objective:

The Objective of the Project is to ensure that substantial restoration and repair work to Oakham Castle is undertaken by 2016, incorporating a significant activity plan to promote and increase understanding of the site. This will ensure that one of the leading attractions in Rutland will be retained and preserved for generations to come, and will be a catalyst for tourism for the County and Region.

Key Aims:

The Key Aims of the Project are to:

- Develop Oakham Castle as a cultural centre for Rutland
- Consolidate the Castle Walls to ensure their conservation, and to restore its visual impact in the town centre
- Conserve the Great Hall to provide a safe environment for the historic horseshoe collection
- Deliver improved access to the site including improved facilities
- Greater promotion of the history and heritage of Oakham Castle and Rutland
- Work more closely with Discover Rutland to promote Oakham as a tourist destination to the benefit of the county
- Generate increased income from the site to help ensure its long term viability

- Enable more and better quality community events to take place in the grounds

Actions Required:

1. A fit for purpose Stage One Heritage Grant Bid to the Heritage Lottery Fund to be submitted by 6th December 2012, informed by and with the support of the community
2. Project Board Members to oversee the project planning, ensuring a range of community consultations are undertaken and views are reflected in the submitted documents
3. Improvements to the site, including those noted above in Key Aims, are embedded in the Bid
4. Project Board to review and determine the funding necessary to complete the project; to allocate and resolve any shortfalls in funding; to enable the completion of the project; and to secure the ongoing sustainability of the site
5. Project Board to work to deliver a timely, cost effective programme which meets conservation and tourism development requirements
6. Project Board Members to agree reporting mechanisms to ensure that communication is effective