

Report No: 179/2013

Appendix A - Insert Sheet

- i) Replace paragraph 3.37 with the following paragraphs:

“3.37 The number of Gypsy and Travellers is relatively few in Rutland; the Council will take practical steps to involve gypsy’s, travellers and travelling show persons wherever possible, building on existing relationships where they exist.

3.38 As well as liaising with Leicestershire & Rutland Multi Agency Traveller Unit to ensure the best approach to engagement is achieved. Consultation will also be with regional and national organisations representing these groups.

3.39 The Council will undertake an Equality Impact Assessment on all new policy documents to ensure due regard to the general duty of the Equality Act 2010 has been given.”

- ii) Insert the following paragraphs at the beginning of Section 4, in front of paragraph 4.1:

“How the Council will Consult

4.1 Planning legislation sets out the minimum requirements for public participation when preparing Local Plan documents and Supplementary Planning Documents. This includes making information available on the Council offices, the libraries and on the website. Local Plan consultations will be a minimum of six weeks with the exception of SPD’s where consultations will be a minimum of four weeks.

4.2 The Council will notify organisations and individuals where appropriate of any consultation events electronically or where a person does not have an email address, letters will be sent to them to inform them of the consultation. The preferred method of consultation is by email.”

- iii) Replace paragraph 5.18 with the following paragraphs:

“5.18 The majority of planning applications are determined by officers under delegated powers. Major or contentious applications are decided by the Council’s Development Control & Licensing Committee.

5.19 However, a Member may request for an application to be determined by Committee but this will be subject to additional assessment and the Chairman or vice-Chairman will decide whether the application should go to the Development Control & Licensing Committee. Further details are available on the Council’s website in Part 8 – Scheme of Delegation which is part of the Council’s Constitution.

5.20 Meetings of the Council's Development Control & Licensing Committee are held approximately every 4 weeks. Applications presented to Committee are accompanied by a written report and officer recommendation."

iv) Insert the following at the beginning of Appendix 1: Consultation on Local Plan Documents:

Stage	Who will be notified?	Period of consultation/notice period	Minimum consultation or notification method	Additional consultation methods which may be used
<p>Plan Preparation (Reg 18)</p> <p>Issues & Options/ Preferred Options</p>	<p>Those bodies or persons that the Council considers to have an interest in the Plan, such bodies will include relevant:</p> <ul style="list-style-type: none"> • specific consultation bodies • general consultation bodies • Residents or businesses within the area where appropriate 	<ul style="list-style-type: none"> • Informal and on-going involvement in plan preparation will be possible up to its publication • There will be at least one 'formal' consultation period during the plan preparation, normally with a minimum consultation period of 6 weeks (up to a maximum of 12 weeks) 	<ul style="list-style-type: none"> • Engage with/involve as appropriate <ul style="list-style-type: none"> – Rutland Together – Rutland Parish Forum – Target groups and stakeholders • Those considered to have an interest will be informed by email or letter setting out: <ul style="list-style-type: none"> - the consultation period - the plan stage - how the plan can be viewed (including an electronic copy or link where relevant) • Draft Plan(s) and accompanying documents will be made available at the Council offices, Libraries and published on the Council's website www.rutland.gov.uk • Online response form on Council's website 	<ul style="list-style-type: none"> • Press release to local newspapers , radio and regional tv as well as local digital media, • Advert in local newspapers may be considered appropriate • Notice circulated to Town and Parish Councils and Meetings for public display • Public meetings and/or exhibitions • Stakeholder group meetings • Summary Leaflet prepared which may be circulated to households in Rutland

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			<p>www.rutland.gov.uk</p> <ul style="list-style-type: none"> • Dedicated e-mail address localplan@rutland.gov.uk for responses and enquiries 	<ul style="list-style-type: none"> • Local Plan Newsletter • The Council will investigate the use of social media