

Appendix A1

ADULT SOCIAL SERVICES, HEALTH & HOUSING

Revenue Monitoring

The revised budget for 2010/11 for the ASCHH Portfolio is £8,709,300

Approved budget		£8,805,300
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Adjustments to budget

Non ring fenced grants transferred to Area Based Grant:

Stroke grant	£77,000	
Homelessness grant	£31,000	
Aids grant	£2,000	£110,000

Proposed in year budget reductions		(£206,000)
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Revised Budget		£8,709,300
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Forecast Outturn at 31 March 2011		£8,951,400
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Forecast over(under)spend		£242,100
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The significant issues arising during the period April to June that Members should consider are:

Service	Approved Budget	Q1 Forecast	Potential Budget Saving	Q1 Forecast Year End Variance	Explanation including assumptions made and risk assessment of the forecast
Housing Service Strategy & Regulation	£234,600	£221,300	(£16,900)	£3,600	This budget will be reduced by £16,900 as a result of savings from a Team Assistant vacancy in the current year.
Older People Service	£3,117,400	£3,221,600	(£33,400)	£137,600	External homecare hours are significantly higher than budgeted and much of this is with the highest cost provider. Savings were built into this budget for 2010/11 due to the implementation of the in house re-enablement service but this is still not fully functioning so the savings are not being realised. Also there are 6 more service users in residential than budgeted, partially offset with higher contributions from them. Direct payments continue to be higher than budgeted in spite of the growth that was built into the budget. There are salary savings due to the vacant safeguarding post plus other vacancies have created a saving, but there is the possibility of 2 employees continuing to be on long term sick leave which may have to be covered by agency staff for longer than has been forecast.

Service	Approved Budget	Q1 Forecast	Potential Budget Saving	Q1 Forecast Year End Variance	Explanation including assumptions made and risk assessment of the forecast
Learning Disability Service	£1,245,900	£1,198,200	(£64,000)	£16,300	The NHS has agreed to pay 50% of the cost of a service user that is assessed as 100% Continuing Health until the pool is sorted out and they will then pay the other 50%. To be prudent only the 50% has been built into the forecast. Direct payments are more than double what was budgeted, which has offset some of this saving. One high cost service user is still in dispute with another PCT (this is the fourth year in dispute). The forecast assumes we pay 50% of the costs. There is a panel assessment coming up in the next few months to agree what the PCT should pay.
Mental Health	£248,600	£287,300	(£12,000)	£50,700	There is one more service user currently than budgeted in residential care. The befriending service is unable to be started until towards the end of the year generating the £12,000 saving.
Laundry	£47,200	£31,200	(£16,000)	£0	It is assumed that the laundry is closing at the end of October and it is assumed that there will be no ongoing costs after this point in time.
In House Home Care	£814,700	£751,000	(£63,700)	£0	There are currently eight staff vacancies – not all full time posts, two of which are due to start in August and the others are assumed to start in October. The overall service is being looked at to try and make re-enablement more successful but sickness absence within the team is preventing quick progress.
In House Income	(£445,800)	(£386,700)	£0	£59,100	There is a reduction in income due to the laundry closing within year and five domiciliary service users that were paying their own costs in full have now either died or moved onto direct payments, reducing the income stream significantly.

Service	Approved Budget	Q1 Forecast	Potential Budget Saving	Q1 Forecast Year End Variance	Explanation including assumptions made and risk assessment of the forecast
Total reduction in 2010/11 budget as a result of in year savings			(£206,000)		

Other risk areas that may affect the budgets over the next quarter/year:

- Current service users in residential care are assumed to be cost neutral if they have a property up for sale.
- Learning Disability Pooled Budget – still under discussion as to how this will work in 2010/11 and the funding implications
- Learning Disability – There are a number of new/transitional cases that have been built into the forecast, but until they are within Rutland it is not possible to accurately forecast these costs

Capital Monitoring

The approved capital programme 2009/10 for the ASCHH Portfolio is £320,400

Approved budget		£320,400
Adjustments to capital programme	<u>£0</u>	
Revised Budget		<u>£320,400</u>
Approved Budget:		
Approved Schemes	£99,800	
Funding not yet allocated to schemes	£220,600	<u>£320,400</u>
Forecast Outturn at 31 March 2010		£0
Forecast over(under)spend		(£320,400)

Approved Schemes

Scheme	Approved Budget	Q1 Forecast	Q3 Variance against budget	Funding source	Explanation including assumptions made and risk assessment of the forecast
Learning Disabilities Housing	£99,800	£0	(£99,800)	Grant	Appropriate properties/land have not been found to carry out the work yet, so no spend is forecast at this stage.
Sub Total	£99,800	£0	(£99,800)		

Funding not yet allocated to approved schemes

Scheme	Approved Budget	Q1 Forecast	Q3 Variance against budget	Funding source	Explanation including assumptions made and risk assessment of the forecast
Social Care	£16,800	£0	(£16,800)	Grant	No scheme has been identified at present
Mental Health	£56,000	£0	(£56,000)	Grant	No scheme has been identified at present
Adult and Social Care IT	£139,500	£0	(£139,500)	Grant	It was decided to amalgamate the Social Care Grant, Mental Health balance and the IT Grant together from prior years in response to potential IT requirements to consolidate links with Agresso and the various Social Care IT systems which is being looked at with the Better By Design project currently underway. Therefore no scheme is currently identified.

Scheme	Approved Budget	Q1 Forecast	Q3 Variance against budget	Funding source	Explanation including assumptions made and risk assessment of the forecast
Safer Stronger Communities Fund	£8,300	£0	(£8,300)	Grant	No scheme has been identified at present
Sub Total	£220,600	£0	(£220,600)		
TOTAL	£320,400	£0	(£320,400)		

Appendix A2

CHILDREN AND YOUNG PEOPLES SERVICES

Revenue Monitoring

The revised budget for 2010/11 for the CYPS Portfolio is £4,541,000

Approved budget		£4,337,100
Adjustments to budget		
Youth Opportunities non-ringfenced grant transferred to Area Based Grant	£50,000	
Think Family non-ringfenced grant transferred to Area Based Grant	£286,900	
	<hr/>	£336,900
Proposed in year budget reductions		(£133,000)
Revised Approved Budget		<hr/> £4,541,000 <hr/>
Forecast Outturn at 31 March 2011		£4,958,300
Forecast over(under)spend		£417,300*

* £32,200 to be met from transfer from earmarked reserve so net overspend is £385,100

The significant issues arising during the period April to June that Members should consider are:

Service	Approved Budget	Q1 Forecast	Potential Budget Saving	Q1 Forecast Year End Variance	Explanation including assumptions made and risk assessment of the forecast
Heads of Service	£294,800	£278,500	(£6,800)	(£9,500)	It has been decided not to fill a vacant admin post for the remainder of the year leading to a budget saving. It is also anticipated that underspends will occur on non-staffing budgets.
Extended Schools	£204,100	£150,100	(£54,000)	£0	Budget savings of £54,000 have been identified in the centrally retained element of extended schools funding. This funding was previously spent on a variety of different projects, it is hoped that a number of these can be funded from other sources such as Lottery funding.
Fostering	£522,000	£750,100	£0	£228,100	Fostering placements for Looked After Children. One expensive placement is costing £3,500 per week, there is a possibility that the educational element of this (£700 p/w) could be charged to the Special Educational Needs budget within DSG. This overspend is based on children known at the end of Q1, any additional children in foster care this year will therefore be additional increase in spend. Regional Shaping the Market work should reduce costs next year for additional independent placements.
Fostering Development	£0	£32,200	£0	£32,200	This expenditure will be met from the Invest to Save Reserve.
Adoption	£41,100	£115,200	£0	£74,100	This overspend provides for 9 children to go through the Adoption process within the current financial year incurring large non-recurring costs related to placement fees. This is an unprecedented level of activity for Rutland which is unlikely to occur again at this level in the future.

Service	Approved Budget	Q1 Forecast	Potential Budget Saving	Q1 Forecast Year End Variance	Explanation including assumptions made and risk assessment of the forecast
Learning and Achievement Management	£103,800	£122,400	£0	£18,600	Redundancy payments have led to this overspend, these will be funded from the Invest to Save reserve.
SEN Transport	£315,700	£370,500	£0	£54,800	We have a number of expensive out of county placements, a number of whom require either specialist transport or due to their needs and behaviour cannot share transport with other children. This has led to the overspend in this area which is at a similar level to last year.
SEN Operations	£303,700	£287,500	(£16,200)	£0	Delay in appointment to SEN Case Officer post has contributed to this underspend. This post has now been filled.
Legal & Professional	£112,400	£82,800	£0	(£29,600)	This budget relates to court proceedings for Looked After Children. An amount has been built in to the Q1 forecast to allow for an increase in activity similar to that experienced last financial year. This forecast will be revised as the year progresses and actual activity becomes clearer.
Joint Arrangements	£135,800	£123,200	£0	(£12,600)	This budget encompasses the funding for the Joint arrangements with other agencies who provide services to CYPS. E.g Local Safeguarding Board. This projection has been based on last years charges and does not currently reflect the increase in the payments for 10/11 as these have not yet been identified by the providers. By Q2 we will have an adjusted figure based on the information from providers re the increase.

Service	Approved Budget	Q1 Forecast	Potential Budget Saving	Q1 Forecast Year End Variance	Explanation including assumptions made and risk assessment of the forecast
Children's Social Care Ops	£342,400	£390,400	£0	£48,000	A number of agency staff are employed pending permanent appointments, it is hoped that this will happen before the end of Q2. This projection assumes that there will be no agency staff after August.
Care Leavers	£16,600	£72,700	£0	£56,100	The Southwark Judgement (requirement for LA's to provide accommodation for homeless 16 and 17 year olds) has had a significant impact on RCC in terms of an increase in the number Care Leavers. An amount has been built in to the Q1 forecast to allow for an increase in activity similar to that experienced last financial year. This forecast will be revised as the year progresses and actual activity becomes clearer.
Contact Point	0	(£20,000)	(£20,000)	£0	Budget savings have been identified in a non-ring fenced carry forward of Contact Point Grant
Post 16 Transition	0	£30,000	£0	£30,000	Transition costs and legal fees related to the Post 16 project.
Employer Engagement Co-ordinator	£16,200	0	(£16,000)	(£200)	It has been decided not to fill this vacant post for the remainder of the year leading to a budget saving.
Connexions	£226,100	£204,700	(£20,000)	(£1,400)	In year budget savings have been identified from a number of non-pay budgets within Connexions
Total reduction in 2010/11 budget as a result of in year savings			(£133,000)		

Other risk areas that may affect the budgets over the next quarter/year:

- All known in year reductions in revenue grants have been taken into account but there is the risk that there will be further reductions.
- 25% of Sure Start grant expenditure will remain uncommitted until December

Capital Monitoring

The approved capital programme 2010/11 for the CYPS Portfolio is £5,875,700

Approved budget		£3,748,400
Adjustments to capital programme		
Sure Start Maintenance approved carry forward	£5,300	
Early Years Capital approved carry forward	£30,500	
Targeted Capital Fund approved carry forward	£800,000	
School Improvements approved carry forward	£299,000	
Aiming High approved carry forward	£5,000	
Lottery Funded Play approved carry forward	£26,400	
ICS approved carry forward	£3,800	
School Improvements additional carry forward	£44,000	
14-19 Diploma carry forward	£2,000	
Devolved Formula Capital into BS4A (transfer to Development Capital Programme)	(£50,000)	
Revision to estimated Devolved Formula Capital	(£27,700)	
Aiming High Capital confirmed 10/11 allocation	£19,000	
14-19 Rural Funding allocation	£970,000	
Revised Budget		£5,875,700

Approved Budget:

Approved Schemes	£1,904,100	
Funding not yet allocated to schemes	£3,971,600	£5,875,700

Forecast Outturn at 31 March 2011**£1,332,700****Forecast over(under)spend****(£4,543,000)****Approved Schemes**

Scheme	Approved Budget	Q1 Forecast	Q1 Variance against budget	Funding source	Explanation including assumptions made and risk assessment of the forecast
Devolved Formula Capital	£382,300	£374,000	(£8,300)	Grant	This funding is delegated to schools in equal monthly amounts. The underspend is due to rounding of in year allocations.
Sure Start Maintenance	£16,700	£11,000	(£5,700)	Grant	Department for Education have been informed of this projected underspend and are expected to reduce our allocation accordingly.
Youth Capital Fund	£50,000	£25,000	(£25,000)	Grant	Central Government have announced a 50% reduction in this grant so our allocation will be reduced.
Early Years Capital Grant	£157,500	£148,900	(£8,600)	Grant	Department for Education have been informed of this projected underspend and are expected to reduce our allocation accordingly.
Play Strategy	£100,000	£50,000	(£50,000)	Grant	This grant is currently under review and it is expected that we will only receive 50% of the original allocation.

Scheme	Approved Budget	Q1 Forecast	Q1 Variance against budget	Funding source	Explanation including assumptions made and risk assessment of the forecast
Integrated Childrens Service IT	£3,800	0	(£3,800)	Grant	Remainder of grant carried forward from 09/10, it is likely that this will be subject to clawback.
CBEC IT Diploma Room	£192,400	£192,400	£0	SCE (R) Supported Borrowing	It is expected that this project will be fully completed on budget in this financial year
Aiming High Capital	£5,000	£5,000	£0	Grant	09/10 grant carried forward to 10/11. There may be clawback of this grant in year but if not then it will be fully spent.
14-19 Rural Funding	£970,000	£500,000	(£470,000)	Grant	09/10 grant carried forward of £500k will be spent by August in line with grant conditions. Timescales for expenditure of the remainder of the grant are unknown at this time, there is also a possibility that we may not receive the remainder of the grant due to Central Government spending reductions.
Lottery Funded Play	£26,400	£26,400	£0	Grant	This funding will be fully spent in 10/11 on play equipment.
Sub-Total	£1,904,100	£1,332,700	(£571,400)		

Funding not yet allocated to approved schemes

Scheme	Approved Budget	Q1 Forecast	Q1 Variance against budget	Funding source	Explanation including assumptions made and risk assessment of the forecast
Targeted Capital Fund	£3,800,000	£0	(£3,800,000)	Grant	This funding has been allocated to the Post 16 project and it is unclear at this stage how much will be spent in 10/11. This funding will be reduced by up to £364,000 due to Government cuts in relation to Year End Flexibility.
Aiming High Capital	£19,000	£0	(£19,000)	Grant	There may be clawback of this grant in year but if not then it will be fully spent.
School Improvements	£152,600	£0	(£152,600)	SCE (R) Supported Borrowing	Cabinet paper 120/2010 referred to use of this funding however the recommendations were not approved.
Sub-Total	£3,971,600	£0	(£3,171,600)		
TOTAL	£5,875,700	£1,332,700	(£3,743,400)		

Appendix A3

HIGHWAYS & TRANSPORT PORTFOLIO

Revenue Monitoring

The revised budget for 2010/11 for the Highways & Transport Portfolio is £5,662,800

Approved budget		£5,589,600
Adjustments to budget		
Transfer of Sustainable Transport from Active Recreation to Highways	£15,000	
Concessionary fares non ringfenced grant transferred to Area Based Grant	£77,600	
		£92,600
Proposed in year budget reductions		(£19,400)
Revised Budget		£5,662,800
Forecast Outturn at 31 March 2011		£5,745,400
Forecast over(under)spend		£82,600*

* £66,000 to be met by a transfer from earmarked reserves so the net position is an overspend of £16,600.

The significant issues arising during the period April to June that Members should consider are:

Service	Approved Budget	Q1 Forecast	Potential Budget Saving	Q1 Forecast Year End Variance	Explanation including assumptions made and risk assessment of the forecast
Transport Strategy	£223,600	£235,300	£0	£11,700	Forecast overspend in Service budget is due to the removal of cycle programme grant income which has been transferred to the centrally held ABG grant income.
Safety Partnership Arrangement	£107,200	£91,200	(£16,000)	£0	Reduced contribution to Road Safety Partnership to reflect reduced grant as agreed with partners.
Public Transport	£276,300	£307,300	£0	£31,000	Cabinet recently approved participation in the Stamford Call Connect scheme and agreed additional funding from the 'Invest to Save' reserve (Cabinet Report 107/2010).
Parking Services	(£144,500)	(£110,900)	(£3,400)	£37,000	New Pay and Display machines and associated costs amounting to £35,000 will take this budget into an overspend, however, funding has been agreed from 'Invest to Save' reserve to cover these specific costs. There is likely to be a small saving in staffing as an admin post budgeted for part year will not now be filled.
Total reduction in 2010/11 budget as a result of in year savings			(£19,400)		

Capital Monitoring

The approved capital programme 2010/11 for the Highways & Transport Portfolio is £1,318,800

Approved budget		£1,417,000
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Adjustments to capital programme

Reduction in Integrated Transport Grant	(£80,000)	
Removal of Road Safety Grant	(£18,200)	<u>(£98,200)</u>

Revised Budget		<u>£1,318,800</u>
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Approved Budget:

Approved Schemes	£1,318,800	
Funding not yet allocated to schemes	£0	<u>£1,318,800</u>

Forecast Outturn at 31 March 2011		£1,297,100
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Forecast over(under)spend		(£21,700)
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Approved Schemes

Scheme	Approved Budget	Q1 Forecast	Q1 Variance against budget	Funding source	Explanation including assumptions made and risk assessment of the forecast
Highways Capital Maintenance	£673,400	£673,400	£0	Supported Borrowing	Schemes are in design phase, construction works take place later in the year but no significant slippage in works is forecast.
Integrated Transport	£574,000	£574,000	£0	Grant & Supported Borrowing	The majority of works take place later in the year but it should be noted that the Integrated Transport grant has been reduced by £80,000 and reflected in these figures. A decision will need to be made as to which schemes to reduce to meet the revised budget. Informal decision taken 20/7 to reduce the Oakham Town Centre scheme.
Oakham Bypass b/fwd	£41,700	£20,000	(£21,700)	Supported Borrowing	This is for landscape works on the Oakham bypass and covers 2010/11 and 2011/12, the figures show the forecast to be spent in the current year.
Transport Asset Management Plan b/fwd	£29,700	£29,700	£0	Grant	It is anticipated that this will be spent in full during this financial year.
Road Safety	£0	£0	£0	Grant	The Road Safety Grant from DfT has been withdrawn this year. No spend has been committed.
TOTAL	£1,318,800	£1,297,100	(£21,700)		

Appendix A4

REGULATORY SERVICES

Revenue Monitoring

The approved revised budget for 2010/11 for the Regulatory Services Portfolio is £3,241,400

Approved budget		£3,241,400
Adjustments to budget		
	£0	
		£0
Revised Approved Budget		£3,241,400
Forecast Outturn at 31 March 2011		£3,234,200
Forecast over(under)spend		(£7,200)

The significant issues arising during the period April to March that Members should consider are:

Service	Approved Budget	Q1 Forecast	Potential Budget Saving	Q1 Forecast Year End Variance	Explanation including assumptions made and risk assessment of the forecast
Development Control	£87,300	£62,300	£0	(£25,000)	Forecast variance is based on current levels of fee income compared to same period last year and projected across the year and also reflects 2 large commercial applications received at the beginning of the current financial year. The forecast could change if there are significant changes in level of applications received.
Conservation	£9,500	£27,300	£0	£17,800	The budget is forecast to overspend due to changes in staff working patterns and a re-evaluation of grade. The variance is offset by an increase in Development Control fees.
Total reduction in 2010/11 budget as a result of in year savings			£0		

Capital Monitoring

The approved capital programme 2010/11 for the Regulatory Services Portfolio is £550,200

Approved budget		£550,200
Adjustments to capital programme	<u>£0</u>	
Revised Budget		<u>£550,200</u>
Approved Budget:		
Approved Schemes	£440,900	
Funding not yet allocated to schemes	£109,300	<u>£550,200</u>
Forecast Outturn at 31 March 2011		£440,900
Forecast over(under)spend		(£109,300)

Approved Schemes

Scheme	Approved Budget	Q1 Forecast	Q1 Variance against budget	Funding source	Explanation including assumptions made and risk assessment of the forecast
Planning Delivery Grant – E Planning b/fwd	£60,000	£60,000	£0	Grant	It is anticipated that the full amount b/fwd will be spent on E Planning by the end of March 2011.
Waste Infrastructure	£25,400	£25,400	£0	Grant	The Grant will be used to purchase a new compactor at Morcott CA Site.
Disabled Facilities Grant	£125,000	£125,000	£0	Grant	Anticipated to spend the entire grant in 2010-11
Minor Repairs	£227,000	£227,000	£0	Grant	This is demand led but the forecast is to spend the full grant by March 2011
Contaminated Land	£3,500	£3,500	£0	Grant	This relates to Uppingham Landfill site monitoring.
Sub Total	£440,900	£440,900	£0		

Funding not yet allocated to approved schemes

Scheme	Approved Budget	Q1 Forecast	Q1 Variance against budget	Funding source	Explanation including assumptions made and risk assessment of the forecast
Planning Delivery Grant – b/fwd	£59,300	£0	(£59,300)	Grant	No scheme has been identified at present
REIP Climate Change	£50,000	£0	(£50,000)	Grant	No scheme has been identified at present
Sub Total	£109,300	£0	(£109,300)		
TOTAL	£550,200	£440,900	(£109,300)		

Appendix A5

CORPORATE SERVICES

Revenue Monitoring

The revised budget for 2010/11 for the Corporate Services Portfolio is £4,653,600

Approved budget		£4,712,500
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Adjustments to budget

Chief Executive budget Savings re Christmas lunch/hospitality 50% reduction	(£2,500)	
Savings re IT Uniforms budget removed	(£500)	
Chairmans Civic Reception budget removed	(£3,200)	
Budget in respect of CIPFA & LGA conferences removed from Central Training Budget	(£5,000)	
Creation of a grant aided budget for Road Closure Events Cabinet Report 182/2009 (virement to Development Directorate)	(£8,500)	(£19,700)

Proposed in year budget reduction		(£39,200)
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Revised Approved Budget		£4,653,600
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Forecast Outturn at 31 March 2011		£4,726,600
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Forecast over(under)spend		£73,000*
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*£84,000 to be met by a transfer from earmarked reserves so net position is an underspend of (£11,000).

The significant issues arising during the period April to June that Members should consider are:

Service	Approved Budget	Q1 Forecast	Potential Budget Saving	Q1 Forecast Year End Variance	Explanation including assumptions made and risk assessment of the forecast
External Audit	£242,900	£203,700	(£39,200)	£0	The audit element of the fee has been confirmed at £183,700. However at this stage we do not know how the withdrawal of CAA will affect the inspection fee. Inspection fee is currently forecast at £29,000. Further information will be reported at Q2.
Corporate Insurance	£164,400	£130,000	£0	(£34,400)	Insurance premiums the year and are less than budgeted due to negotiations with our insurers.
Elections European	£0	(£14,000)	£0	(£14,000)	Late payment received for the June 2009 elections.
Corporate Finance	£643,800	£624,100	£0	(£19,700)	Savings have been made due to vacant posts and the use of agency staff is less than budgeted. In addition £20,000 of expenditure due to IFRS International Financial Reporting Standards implementation will be met by Invest to Save so the true saving once the allocation is agreed will be £39,700. These savings will facilitate IRIS development (see below).
Central Training	£222,000	£286,000	£0	£64,000	The over spend is in respect of a committed coaching programme for the Leadership Team and a Foundation Management Programme for middle management and supervisors. The £64,000 for the programmes is being met by the Invest to Save Reserve.

Service	Approved Budget	Q1 Forecast	Potential Budget Saving	Q1 Forecast Year End Variance	Explanation including assumptions made and risk assessment of the forecast
IRIS	£0	£112,900	£0	£112,900	This spend is for the essential continued development of Agresso over and above what was originally anticipated. This is non-recurring expenditure and will generate savings in future years. Savings have been made in Finance to partially fund the costs of these developments.
Total reduction in 2010/11 budget as a result of in year savings			(£39,200)		

Other risk areas that may affect the 2010/11 budget:

- Legal Services – The income for legal fees for Highways Road Closures, S38 Highways and S106 agreements are lower than previous years and may be lower in 2010/11 if the trend continues.
- Land Charges – Due to a recent legal ruling Local Authorities can no longer charge a Personal Search Fee with immediate effect. The Land Charges income budget for 2010/11 is (£93,400). We are currently carrying out calculations to assess the implications to the budget regarding this change in policy and will update Cabinet once we understand the position.

Capital Monitoring

The approved capital programme 2010/11 for the Corporate Directorate Portfolio is £53,000

Approved budget	£0
Adjustments to capital programme	
IRIS Capital b/fwd	£53,000
Revised Budget	£53,000
Forecast Outturn at 31 March 2010	£53,000
Forecast over(under)spend	£0

Approved Schemes

Scheme	Approved Budget	Q1 Forecast	Q1 Variance against budget	Funding source	Explanation including assumptions made and risk assessment of the forecast
IRIS	£53,000	£53,000	£0	Prudential Borrowing	The approved budget will be fully utilised this year continuing the development of IRIS.

Appendix A6

DEVELOPMENT DIRECTORATE

Revenue Monitoring

The approved revised budget for 2010/11 for the Development Directorate Portfolio is £2,261,700

Approved budget		£2,269,500
Adjustments to budget		
Transfer of Sustainable Transport from Active Recreation to Highways	(£15,000)	
Creation of a grant aided budget for Road Closure Events Cabinet Report 182/2009 transferred from Corporate Services	£8,500	
Budget Savings re drinks facility removed from Council Chambers	(£1,300)	(£7,800)
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Revised Approved Budget		£2,261,700
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Forecast Outturn at 31 March 2011		£2,651,300
Forecast over(under)spend		£389,600*

*£324,300 to be met by a transfer from earmarked reserves so the net overspend is £65,300.

The significant issues arising during the period April to June that Members should consider are:

Service	Approved Budget	Q1 Forecast	Potential Budget Saving	Q1 Forecast Year End Variance	Explanation including assumptions made and risk assessment of the forecast
Ashwell Business Units	£0	£20,000	£0	£20,000	No budget had been put forward for approval regarding Ashwell Business Units which were completed and available for let from April 2010. A shortfall in rental income is predicted in the first year of operation. The intention is to meet the shortfall from the Local Authority Business Growth Incentive grant that was transferred into the Invest to Save Reserve at 31/3/10. The business units are expected to achieve small profits from 2011/12.
Communications & Performance	£89,100	£115,200	£0	£26,100	The over spend is due to Rutland County Council Web Site improvements committed contractually during 2009/10 and completed during 2010/11. This expenditure will be met from a transfer from the Invest to Save Reserve therefore removing the over spend.
Active Recreation	£112,700	£167,500	£0	£54,800	The over spend is due to meeting the costs of running the swimming pool. This will be met by an allocation from Invest to Save Reserve.
Museum Trading Account	(£32,000)	(£11,000)	£0	£21,000	The income target for the Museum Trading Account included predicted takings for Live @. Live @ has now been separated from the Trading Account and given a new budget. The income target still needs to be split between the Museum Trading Account and Live @ but the overall deficit is £21K. Steps are being taken to address this in the Museum Service.

Service	Approved Budget	Q1 Forecast	Potential Budget Saving	Q1 Forecast Year End Variance	Explanation including assumptions made and risk assessment of the forecast
Planning Policy	£178,200	£401,600	£0	£223,400	The variance is due to ongoing work on the Local Development Framework and Minerals Core Strategy. This expenditure is to be covered by funds from the Housing and Planning Delivery Grant reserve as set out in Cabinet Report Number 4/2010. The HPDG reserve accumulated over recent years currently amounts to £409,000. Careful monitoring will be required to ensure the overall budget agreed to in the Cabinet Report is not exceeded.
Property Services	£263,700	£301,200	£0	£37,500	Although Property Services are currently under going a restructure to mitigate the budget pressures incurred during 2009/10 with regard to the need to use agency staff to deliver the maintenance programme, the budget still includes a recharge for staff time against the capital programme. It is not clear what the outturn position is but the figure quoted as variance is worst case accounting for time it will take to implement the restructure and make the associated savings.
Total reduction in 2010/11 budget as a result of in year savings			£0		

Other risk areas that may affect the budgets over the next quarter/year:

:

- Pit Lane Rents – the rental income receivable when the units are fully let is less than the amount budgeted for in 2010/11. Improved monitoring has mitigated the shortfall, the variance being forecast at £8,300 for Q1.
- Central Furniture – careful monitoring is required to prevent any over spend in 2010/11.
- Live @ - included in museum budget in 2009/10, in 2010/11 has its own budget. Careful monitoring will be needed during 2010/11 to manage the development of this programme and over time requirements.

Capital Monitoring

The approved capital programme 2010/11 for the Development Directorate Portfolio is £26,360,800

Approved budget **£26,178,300**

Adjustments to capital programme

Devolved Formula Capital contributions from schools towards BS4A	£396,000	
The Parks School Revenue Contribution	£30,000	
DFC Transitional Grant	£50,000	
Extended Schools Grant Reduction	(£16,500)	
Targeted Capital Fund Grant Reduction	(£277,000)	
		£182,500

Revised Budget **£26,360,800**

Forecast Outturn at 31 March 2010 **£26,360,800**

Forecast over(under)spend **£26,360,800**

Approved Schemes

Scheme	Approved Budget	Q1 Forecast	Q1 Variance against budget	Funding source	Explanation including assumptions made and risk assessment of the forecast
Catmose Campus	£13,883,700	£13,883,700	£0	Grant/ Prudential borrowing	There is a risk of an £82k over spend on Design Fees, Legal & Planning. A review of consultants required to take the project to the finishing stages will take place to minimise/mitigate this. In addition there is a project shortfall at present of £42k due to Welland SSP and interest received monies being less than predicted. This will have to be counterbalanced through contract savings or additional borrowing. Due to ongoing efforts to bring the project within budget the forecast has not changed at this time.
Little Build	£7,129,000	£7,129,000	£0	Grant/ Contributions	The scheme was at the contractual stage when the DfE announced during week commencing 5/7/10 a c£660k reduction per Authority in the 14-19/SEN Targeted Capital Fund Grant, £296,500 coming from the Little Build project. The Capital Projects Team has negotiated with the contractors Wilmott Dixon to deliver the project taking into account the reduced funding available. Since the negotiations the Extended School Grant has been cut by £16,500. This shortfall will have to be counter balance through additional contract savings
Better Schools for All	£5,336,500	£5,336,500	£0	Grant	The scheme is funded from the same pot as the Little Build with work being handled by the same contractors.

Scheme	Approved Budget	Q1 Forecast	Q1 Variance against budget	Funding source	Explanation including assumptions made and risk assessment of the forecast
Free Swimming	£11,600	£11,600	£0	Grant	Free Swimming Capital – this is a carried forward ring fenced grant from the DCMS which was awarded to authorities who undertook the free swimming offer. It will be used to address some of the smaller works that are required to keep the pool operational. However this is currently on hold pending negotiation/agreement with Catmose Campus.
Access to Work	£0	£7,200	£7,200	Reserves	Access to work was a £52k Capital project funded by The East Midlands Development Agency for £34k, with £18k match funding coming from Rutland County Council. This match funding will be met by the Invest to Save Reserve. £10,880 had been match funded in 2009/10 and £7,200 will be match funded in 2010/11.
TOTAL	£26,360,800	£26,368,000	£7,200		

The Little Build and Better Schools for All schemes will be cut across 2010/11 and 2011/12. The profiling is currently being reviewed and will be reported more accurately in Q2.

Appendix B
Register of virements less than £25,000

Cost Centre Number and Name		Subjective type	Amount	Reason
1. BUDGET VIREMENTS				
5281	Connexions	Staffing	(£9,000)	Reduction of vacant IAG post moved to support Youth Development Worker
5267	Youth Management Team	Staffing	£9,000	
5281	Connexions	Training	(£2,000)	Reprofiling of budget
5281	Connexions	Stationery	£2,000	
4266	Extended Services and Family Support Management	Staffing	£21,100	Move admin post from Safeguarding to Family Support management
4215	Childrens Social Care Staffing	Staffing	(£21,100)	
3000	Revenues	Lease Car Charges	(£2,300)	Budget not required but used to fund Counter Fraud Shared Service as per Cabinet Report 92/2010
3000	Revenues	Microfilming Charges	(£2,300)	
3000	Revenues	Stationery	(£2,200)	Budget reduced to fund Counter Fraud Shared Service as per Cabinet Report 92/2010
3000	Revenues	Non Staff Advertising	(£700)	Budget not required but used to fund Counter Fraud Shared Service as per Cabinet Report 92/2010
3000	Revenues	Postage	(£8,500)	Budget reduced to fund Counter Fraud Shared Service as per Cabinet Report 92/2010
3000	Revenues	Discretionary NNDR Relief	(£400)	
3015	Benefit Processing	Microfilming Charges	(£3,100)	Budget not required but used to fund Counter Fraud Shared Service as per Cabinet Report 92/2010
3010	Counter Fraud	Microfilming Charges	(£500)	
3010	Counter Fraud	Services - Professional Fees	£20,000	Counter Fraud Shared Service agreed requirement as per Cabinet Report 92/2010
5711	Active Recreation	Staffing	(£15,000)	Move Sustainable Transport element of post from Development to Community Services
1516	Highways	Staffing	£15,000	
5845	Communications	Road Closures	£8,500	Cabinet approval to provide a grant for charitable groups re road closures cabinet report 182/2009
3840	Legal Services	Road Closures	(£8,500)	
5307	3 Year Old NEG	TPP Other	(£50,000)	DSG EY funding used to create budget for EY Inclusion, agreed by Schools Forum*
5399	Early Years Inclusion	TPP Other	£50,000	

Appendix B
Register of virements less than £25,000

Cost Centre Number and Name	Subjective type	Amount	Reason
2. ACCOUNTANCY ADJUSTMENTS			
5334 Young Apprenticeship	Staffing	(£103,400)	Move LSC transferred staff to new cost centre for easier budget management
5334 Young Apprenticeship	Milage	(£7,800)	
5299 Post 16 Implementation	Staffing	£46,600	
5299 Post 16 Implementation	Milage	£3,900	
4271 Teenage Services Management	Staffing	£56,800	
4271 Teenage Services Management	Milage	£3,900	
4208 Aiming High	Misc Expenses	£5,500	Budget loaded to incorrect cost centre
4265 SEN Ops	Misc Expenses	(£5,500)	
5268 Part Time Youth Workers	Staffing	£3,300	Move post from one cost centre to another
5277 Youth Partnership	Staffing	(£3,300)	
5254 Student Awards	TPP - Local Authorities	£29,600	Budget loaded to incorrect cost centre
5255 Student Awards	TPP - Local Authorities	(£29,600)	
5430 School Meals	Catering - Refreshments	£20,400	Correction of part of School Meals budget loaded on to school milk cost centre
5435 School Milk	Catering - Refreshments	(£20,400)	
4206 Child Death Panels	TPP - Health	(£5,200)	Closure of cost centre and budget moved to joint arrangements
4560 Joint Arrangements	TPP - Health	£5,200	
4213 Adoption	TPP - Local Authorities	£41,100	Adoption budget moved from Safeguarding to cost centre within Extended Services and Early Years
4205 Joint Arrangements	TPP Local Authorities	(£41,000)	
3711 Human Resources	Staffing	£38,700	Move payroll budget from HR to Finance to reflect structure
3811 Corporate Finance	Staffing	£38,700	
4205 Legal & Professional	Services - Professional Fees	(£121,700)	Amendments to set up of budget and amalgamations of joint arrangements within one cost centre
4560 Joint Arrangements	Services - Professional Fees	£121,700	

* Over £50k but agreed by Schools Forum as part of the Schools Budgets

Department for **Transport**

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25 March 2010

Dear Chief Executive,

You will have seen in yesterday's Budget that the Chancellor has announced £100 million of funding for local authorities to repair the damage to their highways, following the extreme winter weather that we experienced over the past few months. This funding is exceptional, recognizing that this has been the most prolonged period of severe winter weather for 30 years. I am writing to set out how arrangements for distributing this funding will operate in England.

Of the £100 million announced yesterday, the Department for Transport will be distributing £84 million to English local highway authorities (including London), with the remainder being made available to the devolved administrations. We are conscious of the need to make early progress in delivering the repairs, and we therefore propose to distribute the funds formulaically, based on the road length component of the Department's highways maintenance capital funding formula. This means that your authority will receive £176,000 in the financial year 2010/11.

The funding will be distributed as revenue grant under section 31 of the Local Government Act 2003. We will attach conditions to the grant requiring that it be spent on repairs to the authority's highway network resulting from, or worsened by, the 2009/10 winter weather. In the interests of transparency we will also require each authority to provide by 31 October 2010 a brief public statement (say two pages, made available on the local authority's website and copied to the Department) of how it has spent the money.

While an *ad hoc* patching approach to filling individual holes in the carriageway is possible (and some authorities will have already done some of this to make repairs which needed doing for immediate safety reasons), the Department is eager to see authorities use this additional funding in a way that will maximise the benefits to the road user over the longer term. Although the sums are being distributed as revenue funding, there is no reason why they should not be spent on (and accounted as) capital works, where this will provide a better, lasting solution. No council will wish to see repair works done over the summer unravel in the autumn, through the effects of heavy traffic or the weather, simply because they were hastily done.

In future, authorities will be expected, especially in the light of climate change and the need for them to take account of adaptation, to build in resilience as part of their overall

maintenance programme. This country has now seen two severe winters in succession. It will, of course, be for each local authority to review its operations and make adjustments in plenty of time for next winter. Those who have not yet done so might usefully consider the recommendations in the UK Roads Liaison Group's *Lessons from the Severe Weather February 2009*. The Secretary of State will shortly announce details of a review of how the country's transport networks coped with this winter and further lessons for the future.

Although it is difficult to demonstrate a formal causal link, there is evidence that where roads have been properly maintained, winter weather has much less opportunity to do damage. While there will doubtless be severe winters in the future, yesterday's Budget announcement is not a promise that Government will be able to assist with recovery in the same way, particularly where authorities appear not to have taken this lesson to heart.

I hope that this additional investment in your highways network will assist in helping you to maintain it effectively.

Yours faithfully

A handwritten signature in black ink, appearing to be 'J Dowie', written in a cursive style with a horizontal line underneath.

J Dowie
Director Regional and Local Transport Delivery Directorate