

## Appendix A5

### CORPORATE SERVICES

Revenue Monitoring
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<b>Approved budget as reported at Quarter 1</b>		<b>£4,653,600</b>
<b>Adjustments to budget</b>		
IT Support for Planning (virement from Regulatory Services)	£15,700	
Savings re Training Budget	<u>(£15,000)</u>	£700
<b>Revised Approved Budget Quarter 2</b>		<u><b>£4,654,300</b></u>
<b>Forecast Outturn at 31 March 2011</b>		<b>£4,963,800</b>
<b>Forecast over(under)spend</b>		<u><b>£309,500*</b></u>

\*£84,000 to be met by a transfer from earmarked reserves so net position is an over spend of £225,500

The significant issues arising during the period July to September that Members should consider are:

<b>Service</b>	<b>Approved Budget</b>	<b>Q1 Forecast</b>	<b>Q2 Forecast</b>	<b>Potential Budget Saving</b>	<b>Q2 Forecast Year End Variance</b>	<b>Explanation including assumptions made and risk assessment of the forecast</b>
Strategic Management Team	£0	£0	£218,300	£0	£218,300	New posts have been created as part of the initial stages of the restructure. This forecast covers the salary for the 3 Strategic Director Posts plus the 3 Support Officer posts. Savings will be made in other areas due to the restructure to cover this spend.
External Audit	£203,700	£203,700	£203,700	£0	£0	The audit element of the fee has been confirmed at £183,700. However at this stage we do not know how the withdrawal of CAA will affect the inspection fee. Inspection fee is currently forecast at £29,000. The approved budget has been reduced by the £39,200 saving reported in quarter 1.
Corporate Insurance	£164,400	£130,000	£130,000	(£34,400)	£0	Insurance premiums for the year are less than budgeted due to negotiations with our insurers.
Elections European	£0	(£14,000)	(£14,000)	(£14,000)	£0	Balance of late payment received for the June 2009 elections. Awaiting confirmation of an amount of repayment due before offering the balance as a budget saving.
Democratic Services	£222,700	£215,000	£207,100	£0	(£15,600)	Net savings made due to not filing vacant Democratic Services Officer post and outsourcing to Peterborough City Council regarding attending meetings and recording minutes
Land Charges	(£600)	(£600)	£25,900	£0	£26,500	Due to a legal ruling and the abolition of HIPS Local Authorities can no longer charge a Personal Search fee. This has had a significant impact on income. Local Authorities are required to provide information but cannot charge for the service resulting in the forecast overspend.

<b>Service</b>	<b>Approved Budget</b>	<b>Q1 Forecast</b>	<b>Q2 Forecast</b>	<b>Potential Budget Saving</b>	<b>Q2 Forecast Year End Variance</b>	<b>Explanation including assumptions made and risk assessment of the forecast</b>
Corporate Finance	£643,800	£624,100	£593,400	£0	(£50,400)	Savings have been made due to vacant posts and the use of agency staff is less than budgeted. In addition £20,000 of expenditure due to IFRS International Financial Reporting Standards implementation will be met by Invest to Save so the true saving once the allocation is agreed will be £70,400. These savings will facilitate Agresso development (see below). and will be part of the funding for the new Resources Strategic Directorate post.
Human Resources	£283,900	£283,900	£297,400	£0	£13,500	An overspend in respect of agency staff employed to aid delivery of Agresso HR system. This overspend will be covered by the savings achieved by not filling the Training and Development post in Central Training.
Central Training	£207,000	£286,000	£255,500	£0	£48,500	An over spend in respect of a committed coaching programme for the Leadership Team and a Foundation Management Programme for middle management and supervisors of £64,000 was reported in quarter 1. The programme is being met by the Invest to Save Reserve. From November the Training & Development Officer post will become vacant with savings of £15,500 for the remainder of 2010/11
Internal Audit	£89,900	£85,600	£74,500	£0	(£15,400)	Internal Audit are part of a Consortium which have already agreed to a restructure resulting in savings for Rutland County Council of £15,400

Service	Approved Budget	Q1 Forecast	Q2 Forecast	Potential Budget Saving	Q2 Forecast Year End Variance	Explanation including assumptions made and risk assessment of the forecast
Information Technology Department	£366,900	£359,400	£400,400	£0	£33,500	During the restructure in 2009/10 the Service Delivery post was deleted in error from Information Technology. The budget for this post should have been £41k and as the post has been filled during 2010/11 this has resulted in an overspend. Savings within other areas have partially mitigated the overspend.
Agresso Development	£0	£112,900	£130,900	£0	£130,900	This spend is for the essential continued development of Agresso over and above what was originally anticipated. This is non-recurring expenditure and will generate savings in future years. Savings have been made in Finance to partially fund the costs of these developments.
Total reduction in 2010/11 budget as a result of in year savings						

Other risk areas that may affect the 2010/11 budget:

- Legal Services – The income for legal fees for Highways Road Closures, S38 Highways and S106 agreements are lower than previous years and may be lower in 2010/11 if the trend continues.

<b>Capital Monitoring</b>
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The approved capital programme 2010/11 for the Corporate Directorate Portfolio is £53,000

<b>Approved budget</b>	<b>£0</b>
<b>Adjustments to capital programme</b>	
IRIS Capital b/fwd	£53,000
<b>Revised Budget</b>	<b>£53,000</b>
<b>Forecast Outturn at 31 March 2010</b>	<b>£53,000</b>
<b>Forecast over(under)spend</b>	<b>£0</b>

**Approved Schemes**

<b>Scheme</b>	<b>Approved Budget</b>	<b>Q1 Forecast</b>	<b>Q2 Forecast</b>	<b>Q2 Variance against budget</b>	<b>Funding source</b>	<b>Explanation including assumptions made and risk assessment of the forecast</b>
IRIS	£53,000	£53,000	£53,000	£0	Prudential Borrowing	The approved budget will be fully utilised this year continuing the development of IRIS.