

Resources Directorate
General Fund Monitoring Report Q3

25/2012 Appendix A3

Costcc	Description	Current budget	Q1 Forecast	Q2 Forecast	Q3 Forecast	Variance	Comments
3700	Chief Executive	181,500	182,200	181,600	178,300	(3,200)	
3722	Stationery	15,000	15,000	12,000	12,000	(3,000)	
3604	SMT Support	170,400	170,600	159,900	154,700	(15,700)	One-off savings from vacant posts in 2011/12 and recharges to Digital Rutland; currently recruiting to full-time post to replace part-time one.
CEXC	Chief Executive	366,900	367,800	353,500	345,000	(21,900)	
3603	Strategic Director - Resources	103,300	103,600	104,300	103,800	500	
3714	Corporate Subscriptions	34,900	30,000	36,600	36,600	1,700	
3903	In year budget reductions Resources	134,300	0	0	0	(134,300)	Previously identified savings adjusted by £15k for legal fees retained within People Directorate budgets.
3906	Terms & Conditions Budget Reductions - Resources	(117,000)	0	0	0	117,000	Resources directorate savings of £125k as a result of the Terms and Conditions review, of which £8K relates to the essential car user allowances adjusted in individual cost centres. Forecast total saving for year £132k, reported in cost centres across the Directorate.
DRES	Strategic Director Resources	155,500	133,600	140,900	140,400	(15,100)	
3811	Corporate Finance	40,100	32,000	37,800	43,300	3,200	Provides for £5k redundancy costs to be met from Invest to Save Reserve
3455	Pension Costs	158,200	158,200	158,200	158,200	0	
3458	Corporate Insurance	133,900	125,800	135,400	139,700	5,800	Environmental Insurance for transferred housing land has created an overspend. The need for this insurance to continue is being reviewed.

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3720	External Audit & Inspection	245,600	168,700	225,200	225,200	(20,400)	Audit Commission fee reduced; partially being used to fund the implementation of a new telephone system as approved by Cabinet in report 160/2011.
3721	External Levies	61,900	61,700	61,800	61,800	(100)	
3812	Exchequer	0	(400)	(400)	(400)	(400)	
3813	Corporate Financial Expenses	55,200	59,700	59,900	46,600	(8,600)	Reduction in required use of specialist advisors following successful implementation of IFRS.
ACCO	Accountancy and Finance	694,900	605,700	677,900	674,400	(20,500)	
5845	Communication	99,700	90,800	88,500	92,300	(7,400)	Reduction in forecast expenditure for grants to support non-profit making events to meet the cost of road closures. Additional saving of £1500 from reduced "Multum in Parvo" publications
COMM	Communications	99,700	90,800	88,500	92,300	(7,400)	
3250	Community Care Finance	50,900	50,900	38,200	37,700	(13,200)	Staffing vacancies in 2011/12 will result in a one off salary saving. Completion of implementation of new structure and appointment to vacant posts. £5k redundancy costs to be met from Invest to Save Reserve.
4703	Contracts and Procurement	214,400	265,600	209,200	235,400	21,000	Completion of implementation of new structure and appointment to vacant posts. £5k redundancy

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5350	Performance & Information Ops	132,900	132,500	128,900	114,900	(18,000)	costs to be met from Invest to Save Reserve.
5396	CYPS Commissioning	0	0	0	200	200	
CONT	Contracting & Commissioning	398,200	449,000	376,300	388,200	(10,000)	
3710	Members Services	195,000	193,400	188,800	191,000	(4,000)	
3712	Democratic Services	194,200	181,300	200,200	197,600	3,400	Additional permanent post approved. Overspend due to temporary cover required until new post filled.
3715	Civic Expenses	9,300	9,300	9,400	9,400	100	
3716	Reprographics & Post	2,700	6,300	2,300	(8,300)	(11,000)	One-off savings arising from vacant post and reduction in printing and copying volumes.
3719	Standards of Conduct	6,500	6,500	2,600	2,800	(3,700)	It is likely that costs will increase during Q4 but this is not currently quantifiable.
DEMO	Democratic Services and Elections	407,700	396,800	403,300	392,500	(15,200)	
3040	Elections - General	57,900	33,200	9,300	17,300	(40,600)	The Council received £38k grant income in support of the referendum which ran concurrently with the local Council election in May 2012.
3041	Elections - Local	0	10,700	24,900	23,900	23,900	The latest forecast takes into account the recent by-election, which is expected to cost in the region £4k.
3043	Elections - Parliamentary	0	0	200	200	200	
ELEC	Elections	57,900	43,900	34,400	41,400	(16,500)	
2100	Health & Safety	34,900	34,900	34,600	34,600	(300)	

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HANS	Health & Safety	34,900	34,900	34,600	34,600	(300)	
3101	Head of Business Support People	253,800	253,700	265,500	249,100	(4,700)	
HPEO	Head of Business Support People	253,800	253,700	265,500	249,100	(4,700)	
3102	Head of Business Support Places	260,500	259,700	249,100	236,000	(24,500)	Staffing vacancies have resulted in one off salary savings
HPLA	Head of Business Support Places	260,500	259,700	249,100	236,000	(24,500)	
3103	Head of Business Support Resources	491,900	445,000	427,200	414,400	(77,500)	Salary savings from vacant posts for Technical Accountant (now filled) and Resources Accountant (recruitment in progress) and reduced hours for Accountancy Assistants.
HRSO	Head of Business Support Resources	491,900	445,000	427,200	414,400	(77,500)	
3711	Human Resources	100	7,600	35,400	57,000	56,900	Cost pressure relating to specialist HR legal advice and CRB checks now funded centrally.
3718	Training, Confs & Seminars	190,400	175,900	175,700	175,700	(14,700)	Underspend resulting from reduced demand while restructuring in progress. Training needs assessment for 2012/13 will identify underlying need.

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HUMR	Human Resources	190,500	183,500	211,100	232,700	42,200	
4101	Information Officer	15,200	15,200	15,200	15,200	0	
INFO	Information	15,200	15,200	15,200	15,200	0	
3713	Internal Audit	75,500	76,000	76,400	76,400	900	
INTL	Internal Audit Consortium	75,500	76,000	76,400	76,400	900	
3701	Welland Partnership	55,300	46,600	46,600	40,900	(14,400)	Reduced share of partnership costs due to vacant posts within the Procurement Unit and rebate on prior year contribution.
3740	Information Technology Dept	251,300	252,400	234,800	231,700	(19,600)	Saving from vacant post of IT Support Officer and IT Service Delivery Manager.
3750	Address Management	65,300	65,300	69,100	67,300	2,000	
3820	IT Operational Support	800,900	848,600	822,400	793,200	(7,700)	Significant work has been undertaken in year to establish the costs of supporting the IT infrastructure and reduce the forecast overspend.
3822	Telecommunications	45,500	72,400	76,500	76,300	30,800	Overspend due to continued increased usage. Implementation of a new telephone system will improve the functionality and enable the financial pressure to be addressed.
3830	IRIS	0	0	(1,100)	(1,100)	(1,100)	
ITSE	IT Services	1,218,300	1,285,300	1,248,300	1,208,300	(10,000)	
3840	Legal Services	258,600	283,900	276,600	261,100	2,500	
LEGA	Legal	258,600	283,900	276,600	261,100	2,500	
3841	Monitoring Officer	61,800	63,600	63,100	62,100	300	
MONI	Monitoring Officer	61,800	63,600	63,100	62,100	300	
5847	LSP Support	32,800	33,400	33,200	33,100	300	

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PART	Partnerships	32,800	33,400	33,200	33,100	300	
3000	Revenues	167,600	178,500	177,500	174,000	6,400	Higher level of NNDR discretionary relief approved.
3001	AllPay	12,200	12,200	14,200	10,500	(1,700)	
3010	Counter Fraud Section	44,700	45,500	41,100	40,700	(4,000)	Staff savings following full implementation of shared service.
3015	Benefit Processing	(38,600)	(38,900)	(33,500)	(33,600)	5,000	One-off extra costs of backlog of benefit document scanning.
3021	Housing Benefit Payments	75,500	83,100	39,100	35,600	(39,900)	Latest forecasts to Government based upon actual in year benefits claims have been used to forecast the out-turn.
3024	Council Tax Benefit Payments	(24,100)	(28,300)	(35,200)	(35,200)	(11,100)	Latest forecasts to Government based upon actual in year benefits claims have been used to forecast the out-turn.
RBEN	Revenues and Benefits	237,300	252,100	203,200	192,000	(45,300)	
Total	Resources Directorate	5,311,900	5,273,900	5,178,300	5,089,200	(222,700)	