

Costcc	Description	Current budget	Q1 Forecast	Q2 Forecast	Q3 Forecast	Outturn	Variance from budget	Comments
3700	Chief Executive	181,500	182,200	181,600	178,300	181,672	172	
3722	Stationery	15,000	15,000	12,000	12,000	8,422	(6,578)	Increased level of spend expected in second half-year as centralised stocks used up; however this did not materialise and forecasts reduced at Q3 and P11
3604	SMT Support	170,400	170,600	159,900	154,700	150,547	(19,853)	One-off savings from vacant posts in 2011/12 and recharges to Digital Rutland
CEXC	Chief Executive	366,900	367,800	353,500	345,000	340,641	(26,259)	
3603	Strategic Director - Resources	103,300	103,600	104,300	103,800	104,979	1,679	
3714	Corporate Subscriptions	34,900	30,000	36,600	36,600	37,568	2,668	
3903	In year budget reductions Resources	227,400	0	0	0	0	(227,400)	
3906	Terms & Conditions Budget Reductions - Resources	(117,000)	0	0	0	0	117,000	
DRES	Strategic Director Resources	248,600	133,600	140,900	140,400	142,546	(106,054)	
3811	Corporate Finance	40,100	32,000	37,800	43,300	24,092	(16,008)	Deferred use of specialist consultants (£10k); VAT for 2010/11 recovered in 2011/12 (£5.8k)
3455	Pension Costs	158,200	158,200	158,200	158,200	158,177	(23)	
3458	Corporate Insurance	133,900	125,800	135,400	139,700	134,404	504	Reduced net costs after recovery of claims excesses and recharge
3720	External Audit & Inspection	189,100	168,700	168,700	168,700	146,761	(42,339)	Forecast saving of £20k at Q1, Q2 and Q3; Overprovision for fees o/s from 2010/11 (£10k); reduced provsion for grant claims 2011/12 (£10k)
3721	External Levies	61,900	61,700	61,800	61,800	64,242	2,342	
3812	Exchequer	0	(400)	(400)	(400)	0	0	
3813	Corporate Financial Expenses	55,200	59,700	59,900	46,600	38,162	(17,038)	Reduction in required use of specialist advisors following successful implementation of IFRS
ACCO	Accountancy and Finance	638,400	605,700	621,400	617,900	565,837	(72,563)	
5845	Communication	99,700	90,800	88,500	92,300	84,313	(15,387)	Reduction in forecast expenditure gor grants to support non-profit making events to meet the cost of road closures; additional saving from reduced "Multum in Parvo" publications
COMM	Communications	99,700	90,800	88,500	92,300	84,313	(15,387)	
3250	Community Care Finance	50,900	50,900	38,200	37,700	38,829	(12,071)	Staffing vacancies in 2011/12 resulting in one-off salary savings

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4703	Contracts and Procurement	214,400	265,600	209,200	235,400	223,435	9,035	Implementation of new structure and appointment to vacant posts; provision for redundancy ; utilisation of WPU resources instead of planned use of agency staff (£7k)
5350	Performance & Information Ops	132,900	132,500	128,900	114,900	119,665	(13,235)	Forecast staff savings following restructure; offset by realignment of duties to absorb part of Information Officer role. Also a post became vacant in February 2012
5396	CYPS Commissioning	0	0	0	200	0	0	
CONT	Contracting & Commissioning	398,200	449,000	376,300	388,200	381,930	(16,270)	
3710	Members Services	195,000	193,400	188,800	191,000	189,756	(5,244)	Part year vacancy on Council; reduced level of expenses claimed
3712	Democratic Services	194,200	181,300	200,200	197,600	188,188	(6,012)	Savings from vacant posts, partially offset by use of agency staff; reduction in spending on reprographics
3715	Civic Expenses	9,300	9,300	9,400	9,400	9,792	492	Provision made for additional events to mark Royal Jubilee in 2012
3716	Reprographics & Post	2,700	6,300	2,300	(8,300)	0	(2,700)	Reduced overall costs through post vacant for part year; offset by reduced recharge to Democratic Services
3719	Standards of Conduct	6,500	6,500	2,600	2,800	10,000	3,500	Contingent budget for external investigation costs. One investigation commissioned late in Q3; not concluded and no invoice received by year end; indication now that cost will exceed expectation. Legal advice commissioned in addition during Q4; no invoice received.
DEMO	Democratic Services and Elections	407,700	396,800	403,300	392,500	397,736	(9,964)	
3040	Elections - General	57,900	33,200	9,300	17,300	15,589	(42,311)	Grant received in support of national referendum in May 2011 run concurrently with local elections
3041	Elections - Local	0	10,700	24,900	23,900	23,526	23,526	
3042	Elections - European							
3043	Elections - Parliamentary	0	0	200	200	0	0	
ELEC	Elections	57,900	43,900	34,400	41,400	39,114	(18,786)	
2100	Health & Safety	34,900	34,900	34,600	34,600	33,770	(1,130)	
HANS	Health & Safety	34,900	34,900	34,600	34,600	33,770	(1,130)	
3101	Head of Business Support People	253,800	253,700	265,500	249,100	254,248	448	Additional provision for agency staff covering vacant posts, now filled
HPEO	Head of Business Support People	253,800	253,700	265,500	249,100	254,248	448	

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3102	Head of Business Support Places	260,500	259,700	249,100	236,000	229,792	(30,708)	The variance from budget is due to a number of vacant posts, this will hopefully be filled shortly. Forecast savings from vacant posts for 2011/12 only, reduced as posts filled in second half-year
HPLA	Head of Business Support Places	260,500	259,700	249,100	236,000	229,792	(30,708)	
3103	Head of Business Support Resources	491,900	445,000	427,200	414,400	411,230	(80,670)	Forecast savings from vacant posts for Technical Accountant, Resources Accountant and reduced hours for Accountancy Assistants; reduced as posts filled in second half-year
5306	Access To Services	0	0	0	0	0	0	
HRSO	Head of Business Support Resources	491,900	445,000	427,200	414,400	411,230	(80,670)	
3711	Human Resources	100	7,600	35,400	57,000	61,902	61,802	Increased forecasts as cost pressures relating to specialist HR legal advice for Employment Appeals in second half-year; increased level of CRB checks (£12k) and occupational health checks (£8k for current year and £6k for prior years); recruitment advertising costs not recharged to services (£16k)
3718	Training, Confs & Seminars	190,400	175,900	175,700	175,700	172,289	(18,111)	Allocation for Member training not fully utilised in year; provision made for commitments for training approved in 2011/12 but not taking place until 2012/13.
HUMR	Human Resources	190,500	183,500	211,100	232,700	234,191	43,691	
4101	Information Officer	15,200	15,200	15,200	15,200	0	(15,200)	This role no longer exists, the functions are now conducted by the Performance & Information Dept
INFO	Information	15,200	15,200	15,200	15,200	0	(15,200)	
3713	Internal Audit	0	76,000	76,400	900	0	0	
3730	RCC Internal Audit	75,500	0	0	75,500	75,500	0	
INTL	Internal Audit Consortium	75,500	76,000	76,400	76,400	75,500	0	
3701	Welland Partnership	55,300	46,600	46,600	40,900	30,020	(25,280)	Welland Procurement Unit accrued underspend redistributed to members (£10.1k)
3740	Information Technology Dept	251,300	252,400	234,800	231,700	216,604	(34,696)	Redeployment of in-house resources to avoid use of agency staff (£15k)
3750	Address Management	65,300	65,300	69,100	67,300	67,690	2,390	
3820	IT Operational Support	800,900	848,600	822,400	793,200	791,348	(9,552)	Reduced licence and maintenance costs following implementation of systems review

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3822	Telecommunications	45,500	72,400	76,500	76,300	68,577	23,077	This budget has been set historically low, however this forecast increased usage alleviated by savings achieved through change of supplier and implementation of new telephone system
3830	IRIS	0	0	(1,100)	(1,100)	0	0	
ITSE	IT Services	1,218,300	1,285,300	1,248,300	1,208,300	1,174,240	(44,060)	
3840	Legal Services	258,600	283,900	276,600	261,100	257,929	(671)	Judicial review disbursements charges direct to provision in Development Control (£30.5k); Q4 actual Shared Service charges less than forecast (£7k); internal recharges (£8k) omitted from forecast
LEGA	Legal	258,600	283,900	276,600	261,100	257,929	(671)	
3841	Monitoring Officer	61,800	63,600	63,100	62,100	62,062	262	
MONI	Monitoring Officer	61,800	63,600	63,100	62,100	62,062	262	
5847	LSP Support	32,800	33,400	33,200	33,100	32,911	111	
5999	LSP projects	0	0	0	0	29,751	29,751	Spend on approved projects, to be met by transfer from LSP funds
PART	Partnerships	32,800	33,400	33,200	33,100	62,661	29,861	
3000	Revenues	167,600	178,500	177,500	174,000	180,068	12,468	Forecast higher level of NNDR discretionary relief approved, partly offset by postage savings achieved through introducing e-billing
3001	AllPay	12,200	12,200	14,200	10,500	8,513	(3,687)	
3010	Counter Fraud Section	44,700	45,500	41,100	40,700	38,414	(6,286)	Staff savings following full implementation of shared service
3015	Benefit Processing	(38,600)	(38,900)	(33,500)	(33,600)	(31,849)	6,751	One-off extra costs of backlog of benefit document scanning
3021	Housing Benefit Payments	75,500	83,100	39,100	35,600	11,593	(63,907)	Forecasts based on actual in-year benefit claims; level of overpayments recovered greater than forecast
3024	Council Tax Benefit Payments	(24,100)	(28,300)	(35,200)	(35,200)	(29,594)	(5,494)	
RBEN	Revenues and Benefits	237,300	252,100	203,200	192,000	177,144	(60,156)	
Total	Resources Directorate	5,348,500	5,273,900	5,121,800	5,032,700	4,924,883	(423,617)	