

**Meeting Record  
Rutland (SACRE)  
held on  
Tuesday 18 November 2014  
at Voluntary Action Rutland, Lands End Way  
Oakham, LE15 6RB**

Present: Mr Nick Wainwright – RCC; Rev. Mr Andreas Menzies – Roman Catholic; Miss Gale Waller – RCC; Fr. Mrs Eileen Ray – Methodist; Rebecca Grey –Co-opted Primary Head Teacher

Apologies: Mr Kevan Fryett (BHA Rep); Megan Davies – Secondary Consortium; Michael Kee – Peterborough Diocesan

Non Attendance: Mrs S Reseigh – Secondary Representative; Mrs S McGrath – NASWT; Joan Gibson – Co-opted Primary Representative;

**1. Opening Prayer**

Andreas Menzies opened the meeting with a prayer.

**2. Welcome and Apologies**

The Chair welcomed Rebecca Grey to the meeting who was replacing Jo South. Introductions were made.

Apologies as above.

**3. Review of SACRE Constitution (originally Item 7)**

The Chair informed the Members that the constitution for Rutland SACRE was in draft form and had never been formally approved.

The Chair reported that at the last meeting Nick Wainwright agreed to approach members of the Plymouth Brethren to see if they would send a representative to sit on the SACRE board. Nick Wainwright reported that he had no names to put forward at the moment. The question was asked as to whether they were kept in a separate group or came under the Christian representation. The Chair reported that the person would be part of Group A.

The Chair drew the Members' attention to the section under Responsibilities of Membership in the draft constitution where it talked about meetings being quorate and as the meeting did not have 2 representatives from Group A and

nobody from Group B it was not quorate and therefore the minutes from the last meeting could not be approved. The Chair asked the members whether they were happy to carry on with the meeting and discuss the items and bring them back for approval at the next meeting. The Members agreed to carry on with the meeting in spite of this not being quorate.

The Chair proposed that a timeline would be given under other Council denominations and put "in addition other faith groups as appropriate". This was agreed.

The Quorum: The Chair reported that the quorum could be changed if Members wanted to do this. At the moment there was nobody in Group C and Group B could fall into Group A.

DfE Non-Statutory Guidance 2010: Kim Garcia read out what the LA must do in terms of SACRE. The Chair proposed that there would be 4 groups and the quorum would be a minimum of 4 people including an LA Representative. This was agreed.

The Chair asked Kim Garcia to do a revised version of the changes to the draft Constitution which would be circulated to all the Members once nominations had been received throughout the 4 groups. **Action: KG**

#### 4. **Minutes of the last meeting held on Thursday 26 June 2014** (originally Item 3)

The Chair reported that the minutes could not be approved but would go through them for matters arising. In terms of the Head Teacher of St Mary and St John, being invited to the meeting she apologised for not doing this and would ask her to attend the next meeting. **Action: Chair**

Acceptance of the Minutes was proposed by Neil Wainwright and seconded by Andreas Menzies and approved by the other Members.

#### 5. **Matters Arising** (originally item 4)

3. **Matters Arising:** As Rev. Jo Saunders was not at the meeting she could not update the Members with regards to John Taylor joining the SACRE Board. The Chair reported that she had resigned from SACRE and had informed her that John Taylor was not going to join SACRE at this time. This meant that there was no Christian representative. It was suggested that Kim Garcia would contact The Revd. Canon Lee Francis-Dehqani and inform him that there needed to be a C of E

Rutland Deanery representative in Group B of the SACRE constitution and could he suggest somebody.

The Chair suggested that the Deanery was approached. The Vice Chair reported that she knew a number of retired clergy. The Chair suggested that she wrote to Frances Deliquau informally. **Action: Vice Chair to write to Frances Deliquau.**

5. **National and Local RE Updates:** “Voice of the Child”: The Chair reported that this was going to be an Agenda Item on the People (Children) Scrutiny Panel. A paper had gone to Cabinet which was basically about citizenship in Rutland and it would be interesting to see what came out of that.

7. **SACRE Membership:** The following was agreed:

Group B: To try and fill this group.

Group C: Rebecca Grey would be in this Group

Under Co-option: 2 co-opted and 2 co-opted Teaching Assistants.

Kim Garcia would look into filling the other vacancies.

It was suggested that Kim Garcia could approach Fiona Wilce from St Mary and St John to be a Union Representative. **Action: KG**

The Chair informed the Members that she had drafted two letters one to go to Alan Duncan and the other to the Governors at St Mary and St John but had not sent them as she wanted the Members to approve the new Headed Notepaper.

The Chair circulated a copy of Version 3 of the Headed Notepaper and stressed to the Members that she wanted to be compliant with the R & B Guidelines and change the font. The Members agreed to this.

The SACRE Web Page: It was agreed that Kim Garcia would seek permission for editing this so that he could put information about the Rutland SACRE on the Website. The following would be put on the Website:

- The SACRE Membership
- The Constitution
- The last draft SACRE Report and the new SACRE Report
- Copies of SACRE Minutes
- Action Plan (when agreed)
- Dates of Meetings

Kim Garcia would show the Members the proposed Website at the next meeting. **Action: KG**

Meeting Venues: The Chair stressed the need to find venues where there was no cost attached.

Time and Day of Meetings: It was agreed that Kim Garcia would email Members to find out what times and day of the week they would prefer to have the meetings and report back to the Chair. **Action: KG**

## 6. The 2013-2014 SACRE Annual Report

The first draft of the SACRE Annual Report had previously been circulated and the following comments were made:

1. Introduction: It was agreed to add to this under the main function of the local SACRE “that the role of SACRE is in relation to Academies and VA schools both in terms of legally and what was happening locally”. It was also agreed to make some note of what was required of SACRE.
2. Background: 2.4. “SACRE meetings are open to the general public” – Kim Garcia suggested that to comply with this the minutes and agendas needed to be put on the Website. It was agreed that at the end of the paragraph to put “in future these will be on the Website”.
3. Religious Education: It was agreed to take out the Action point. Agreed Syllabus: The Chair raised her concerns with regards to the Government changes to the GCSE Syllabus in terms of what teachers would be teaching children at KS3, which might not be helpful to teachers teaching KS4. She stressed the need for Secondary input from teachers in Secondary Schools.
7. GCSE Results 2014: KS4/5 Results: It was agreed that when Kim Garcia received the validated results that he would insert them in the Report as a table under point 7. **Action: KG**
9. Links to Local Authorities Priorities: It was agreed that under 9.3 reference was made to the Religious Education Guidance 2010 in terms of the Importance of RE and to change the words to “encourage children to have respect and understanding and the ability to learn and work with each other”. It was suggested that Page 7 of the Guidance would be good to put on the website. The Chair suggested that the contents on Page 7 were summarised in the Report and put on the website.
11. SACRE Development Plan 2010-13: It was agreed to put “A new Development Plan will be developed in 2014/15” and take the rest of the sentence out.

12. Religious Education Training Programme: It was agreed in the second paragraph to put “the action will be included” instead of “should be”.
13. Links with Partners and Other Bodies: Kim Garcia reported that on 4 December 2014 the Rutland Local Authority would be holding a School Improvement Conference at Barnsdale Lodge Hotel at 9.00 am which would include a range of topics to do with the School Development Plan. In the morning Sir John Dunford would be speaking on Leadership and Education and at this point the profile of SACRE could be raised. After lunch there would be a series of workshops and after these there would be half an hour on information items and he could raise the work of SACRE meetings and the need for representatives on the Board of SACRE.

The Chair suggested that at the end of the meeting it might be worth saying that SACRE had plans to set up RE Teacher Networks. It was agreed that Kim Garcia would write a letter to go into the information packs on the importance of RE which would be signed by the Chair.

**Action: KG**

Kim Garcia reported that the LA would be charging the schools £50 a head and if any SACRE members wanted to attend there were some spare places.

- 13.1: It was agreed to take out the sentence beginning “Representation should be.....” It was also agreed to take out the reference to Philip Davies.
14. SACRE Budget: It was agreed that this should not be in the Report but that there was a need to know something about it.
- 15: SACRE Membership: 15.1.3: It was agreed to take this out completely.

Discussion took place on the SIAMS Inspection Reports (item 5) as to whether these should be on to the SACRE Website. It was agreed that Kim Garcia would ring the schools to find out whether they would agree to this.

**Action: KG**

It was agreed that the draft SACRE Report would come back to the next meeting with all the changes and signed off and then put on the SACRE Website with a copy to go to the schools. It would be put on to the Scrutiny Agenda in April 2015.

## 8. The SACRE Development Plan: 2014 Onwards (originally Item 6)

The Chair felt that discussion needed to take place with schools around the reviewing of the Agreed Syllabus and staff training on the value of RE.

In terms of training there was the Governors Forum which was very good and well attended. Kim Garcia reported that he had already spoken with Leicestershire County Council with regards to their Governors Training Programme and they have included Change in the RE Curriculum for Governors as part of the programme. The Chair suggested that perhaps SACRE members would like training to include an information session/updates. It was agreed that Kim Garcia would arrange a session for 30–40 minutes on the New Curriculum for RE. **Action: KG**

*Eileen Ray left the meeting at 3.00 pm*

The Chair suggested that the New Curriculum for RE should be on the Development Plan together with training for staff and Governors. The Chair suggested that in the future when there were more members that Committees should be set up.

The Chair asked the Members to let her know if they had any further ideas for the SACRE Development Plan to be used as the basis for the next discussion.

## 9. Any other Business

- National SACRE: The Chair reported that the National SACRE had set up a questionnaire that she filled on line and went through some of the questions that were asked.

Discussion took place on the budget in terms of funding needed for Members to attend Conferences and training etc. Kim Garcia reported that currently the amount for Governance was £3,000. The Chair suggested that at the next meeting when the Members started looking at the Action Plan that some sense of cost was arrived at. Kim Garcia suggested that he would check back on what the SACRE budget used to be. Discussion took place on what other SACRES should be charged when attending training.

**Action: KG**

- Farmington Fellowship (previously circulated): Kim Garcia agreed to circulate the Farmington Fellowship information to all schools

with a cover email on behalf of SACRE. The Chair reported that the closing date was not until January 2015.

- SACRE Questionnaire: It was agreed that Kim Garcia would compile a questionnaire around SACRE and RE and send this out to Members for their views before Christmas. The Chair asked for there to be a section in it on Governance. **Action: KG**

The Chair felt that it might be useful for the Members to look at the draft of the Survey and have a detailed discussion as the answers from the Survey would be used to create the Action Plan. This was agreed as a good idea. The Chair felt that it was also important for the LA outside SACRE to do these questions.

It was agreed that a non SACRE meeting would be arranged by Kim Garcia to discuss the draft Questionnaire. **Action: KG**

#### **10. Date/Venue of Next Meeting and dates for 2015**

Tuesday 3 February 2015 at Catmose College at 2.00 pm (with a reserve date of 9 February 2015)

The meeting closed at 3.50 pm

Signed: .....

Dated: .....