



# Rutland County Council

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Catmose Oakham Rutland LE15 6HP  
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Ladies and Gentlemen,

A meeting of the **AUDIT AND RISK COMMITTEE** will be held in the Council Chamber, Catmose, Oakham on **Tuesday 16 April 2013** commencing at 7.00pm when it is hoped you will be able to attend.

Yours faithfully

Helen Briggs  
**Chief Executive**

## A G E N D A

### APOLOGIES FOR ABSENCE

#### 1. MINUTES

To confirm the minutes of the Audit and Risk Committee held on 22 January 2013.

#### 2. DECLARATIONS OF INTEREST

In accordance with the Regulations, Members are invited to declare any disclosable interests under the Code of Conduct and the nature of those interests in respect of items on this Agenda and/or indicate if Section 106 of the Local Government Finance Act 1992 applies to them.

#### 3. PETITIONS, DEPUTATIONS AND QUESTIONS

To receive any petitions, deputations and questions from Members of the Public in accordance with the provisions of Procedure Rules.

The total time allowed for this item shall be 30 minutes. Petitions, deputations and questions shall be dealt with in the order in which they are received. Questions may also be submitted at short notice by giving a written copy to the Democratic Services Officer 15 minutes before the start of the meeting.

The total time allowed for questions at short notice is 15 minutes out of the total time of 30 minutes. Any petitions, deputations and questions that have been submitted with prior formal notice will take precedence over questions submitted at short notice. Any questions that are not considered within the time limit shall receive a written response after the meeting and be the subject of a report to the next meeting.

**4. EXTERNAL AUDIT - AUDIT PLANNING 2012-13**

To receive Report No. 88/2013 from the Strategic Director for Resources  
Pages 4 – 24

**5. PUBLIC SECTOR INTERNAL AUDIT STANDARDS TRAINING AND SUPPORT FOR MEMBERS**

To receive Report No. 92/2013 from the Strategic Director for Resources  
Pages 25 – 29

**6. INTERNAL AUDIT PERFORMANCE REPORT**

To receive Report No. 90/2013 from the Head of Welland Internal Audit Consortium  
Pages 30– 36

**7. INTERNAL AUDIT PLAN 2013/14**

To receive Report No. 91/2013 from the Head of Welland Internal Audit Consortium  
Pages 37 – 45

**8. STRATEGIC RISK REGISTER**

To receive Report No. 94/2013 from the Strategic Director for Resources  
Pages 45 – 63

**9. COUNTER-FRAUD STRATEGY**

To receive Report No. 100/2013 from the Strategic Director for Resources  
Pages 64 – 71

**10. STATEMENT OF ACCOUNTS**

To receive Report No. 99/2013 from the Strategic Director for Resources  
Pages 72 – 84

**11. UPDATE ON THE PRODUCTION OF THE STATEMENT OF ACCOUNTS 2012/13**

To receive Report No. 78/2013 from the Strategic Director for Resources  
Pages 85 – 87

**12. AUDIT & RISK COMMITTEE WORKPLAN 2013/14**

To consider future work plans of the committee as follows:-

June 2013

- External Audit Plan 2012/13
- Internal Audit Performance Monitoring Report, inc. Outstanding Audit Recommendations
- Risk Register

- Internal Audit Plan 2013/14
- Annual Governance Statement

### **13. ANY OTHER URGENT BUSINESS**

To receive items of urgent business which have previously been notified to the person presiding.

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**DISTRIBUTION**

**MEMBERS OF THE AUDIT AND RISK COMMITTEE:**

Mr M R Woodcock (Chairman)  
Mr D C Hollis  
Mr J M Lammie  
Mr J R Munton  
Mr D L Richardson

ALL CHIEF OFFICERS  
RELEVANT PORTFOLIO HOLDER(S)  
DEMOCRATIC SERVICES FILE  
DEMOCRATIC SERVICES OFFICER  
PUBLIC NOTICEBOARD AT CATMOSE