



Rutland County Council

Catmose Oakham Rutland LE15 6HP
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Ladies and Gentlemen,

A meeting of the **AUDIT AND RISK COMMITTEE** will be held in the Council Chamber, Catmose, Oakham on **Tuesday 21 January 2014** commencing at 7.00pm when it is hoped you will be able to attend.

Yours faithfully

Helen Briggs
Chief Executive

A G E N D A

APOLOGIES FOR ABSENCE

1. MINUTES

To confirm the minutes of the Audit and Risk Committee held on 24 September 2013.

2. DECLARATIONS OF INTEREST

In accordance with the Regulations, Members are invited to declare any disclosable interests under the Code of Conduct and the nature of those interests in respect of items on this Agenda and/or indicate if Section 106 of the Local Government Finance Act 1992 applies to them.

3. PETITIONS, DEPUTATIONS AND QUESTIONS

To receive any petitions, deputations and questions from Members of the Public in accordance with the provisions of Procedure Rules.

The total time allowed for this item shall be 30 minutes. Petitions, deputations and questions shall be dealt with in the order in which they are received. Questions may also be submitted at short notice by giving a written copy to the Democratic Services Officer 15 minutes before the start of the meeting.

The total time allowed for questions at short notice is 15 minutes out of the total time of 30 minutes. Any petitions, deputations and questions that have been submitted with prior formal notice will take precedence over questions submitted at short notice. Any questions that are not considered within the time limit shall receive a written response after the meeting and be the subject of a report to the next meeting.

4. EXTERNAL AUDIT – CERTIFICATION OF GRANTS ANNUAL REPORT 2012-13 AND AUDIT UPDATE

To receive Report No. 23/2014 from the Director of Resources.
Pages 4-15

5. COUNTER-FRAUD STRATEGY UPDATE

To receive Report No. 18/2014 from the Director of Resources
Pages 16-23

6. EMERGING ISSUES FOR THE CLOSURE OF ACCOUNTS 2013-14

To receive Report No. 5/2014 from the Director of Resources
Pages 24-26

7. REVALUATION RESERVE

To receive Report No. 4/2014 from the Director of Resources.
Pages 27-29

8. INTERNAL AUDIT IMPROVEMENT PLAN PROGRESS REPORT

To receive Report No. 7/2014 from the Head of Welland Internal Audit Consortium.
Pages 30-51

9. REVIEW OF INTERNAL AUDIT FOLLOW UP

To receive Report No. 25/2014 from the Director of Resources
Pages 52-58

10. INTERNAL AUDIT UPDATE

To receive Report No. 8/2014 from the Head of Welland Internal Audit Consortium
Pages 59-67

11. PAYROLL AUDIT

To receive Report No. 6/2014 from the Head of Welland Internal Audit Consortium
Pages 68-83

12. ANY OTHER URGENT BUSINESS

To receive items of urgent business which have previously been notified to the person presiding.

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DISTRIBUTION

MEMBERS OF THE AUDIT AND RISK COMMITTEE:

Mr M E Baines (Chairman)
Mr J M Lammie
Mr J R Munton
Mr D L Richardson
Mr A S Walters

ALL CHIEF OFFICERS
RELEVANT PORTFOLIO HOLDER(S)
DEMOCRATIC SERVICES FILE
DEMOCRATIC SERVICES OFFICER
PUBLIC NOTICEBOARD AT CATMOSE