



# Rutland County Council

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Catmose Oakham Rutland LE15 6HP

Telephone 01572 722577 Facsimile 01572 758307 DX 28340 Oakham

Ladies and Gentlemen,

A meeting of the **AUDIT AND RISK COMMITTEE** will be held in the Council Chamber, Catmose, Oakham on **Tuesday 08 April 2014** commencing at 7.00pm when it is hoped you will be able to attend.

Yours faithfully

Helen Briggs  
**Chief Executive**

## **A G E N D A**

### **APOLOGIES FOR ABSENCE**

#### **1. MINUTES**

To confirm the minutes of the Audit and Risk Committee held on 21 January 2014.

#### **2. DECLARATIONS OF INTEREST**

In accordance with the Regulations, Members are invited to declare any disclosable interests under the Code of Conduct and the nature of those interests in respect of items on this Agenda and/or indicate if Section 106 of the Local Government Finance Act 1992 applies to them.

#### **3. PETITIONS, DEPUTATIONS AND QUESTIONS**

To receive any petitions, deputations and questions from Members of the Public in accordance with the provisions of Procedure Rules.

The total time allowed for this item shall be 30 minutes. Petitions, deputations and questions shall be dealt with in the order in which they are received. Questions may also be submitted at short notice by giving a written copy to the Democratic Services Officer 15 minutes before the start of the meeting.

The total time allowed for questions at short notice is 15 minutes out of the total time of 30 minutes. Any petitions, deputations and questions that have been submitted with prior formal notice will take precedence over questions submitted at short notice. Any questions that are not considered within the time limit shall receive a written response after the meeting and be the subject of a report to the next meeting.

**4. AUDIT PLAN**

To receive Report No. 95/2014 from the Assistant Director (Finance). Audit Commission / KMPG.  
Pages 4 - 28

**5. FRAUD ARRANGEMENTS REPORT**

To receive Report No. 76/2014 from the Head of Corporate Governance.  
Pages 29 – 34

**6. INTERNAL AUDIT PROGRESS REPORT**

To receive Report No. 69/2014 from the Head of Welland Internal Audit Consortium.  
Pages 35 – 58

**7. INTERNAL AUDIT OPTIONS PAPER**

To receive Report No. 94/2014 from the Director for Resources.  
Pages 59 – 61

**8. INTERNAL AUDIT PLAN 2013/14**

To receive Report No. 70/2014 from the Head of Welland Internal Audit Consortium.  
Pages 62 – 69

**9. ACCOUNTING UPDATE**

To receive Report No. 93/2014 from the Director for Resources.  
Pages 70 – 72

**10. ANY OTHER URGENT BUSINESS**

To receive items of urgent business which have previously been notified to the person presiding.

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## **DISTRIBUTION**

### **MEMBERS OF THE AUDIT AND RISK COMMITTEE:**

Mr M E Baines (Chairman)  
Mr J M Lammie  
Mr J R Munton  
Mr D L Richardson  
Mr A S Walters

ALL CHIEF OFFICERS  
RELEVANT PORTFOLIO HOLDER(S)  
CORPORATE SUPPORT FILE  
PUBLIC NOTICEBOARD AT CATMOSE