



Rutland County Council

Catmose Oakham Rutland LE15 6HP

Telephone 01572 722577 Facsimile 01572 758307 DX 28340 Oakham

Minutes of a meeting of the **AUDIT AND RISK COMMITTEE** held in the Council Chamber, Catmose, Oakham, at 7.00pm on Tuesday 7th April 2015.

PRESENT: Mr M E Baines (in the Chair)

Members in attendance: Mr M Pocock Portfolio Holder for Places (Environment and Transport) and Resources
Mr T C King Portfolio Holder for Places (Development) and Finance

Officers present: Mr S Della Rocca Assistant Director (Finance)
Mrs K Epps Audit Manager
Mr A Merry Technical Accountant
Ms R Ashley-Caunt Head of Welland Internal Audit Consortium
Miss S Bingham Governance Coordinator and Clerk

Others Present: Mr M Norman KPMG – External Auditors
Mr A Crawley KPMG – External Auditors

Apologies: Mr J M Lammie Apologies received
Mr A S Walters Apologies received
Mr J R Munton Absent
Mr Richardson Absent

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The Chairman opened the meeting at 7pm. Due to no other Members of the Audit and Risk committee attending the meeting the Chairman announced that the meeting was not quorate and would not go ahead. The following points were discussed before the meeting was closed:

- Chairman and Councillor King apologised to Officers for the lack of attendance of the Committee Members.
- Chairman thanked officers for their work in the 2014/15 municipal year and that 87% of audits were carried out.
- Officers and the Chairman discussed a possible adjournment of the meeting. It was decided that this was not necessary for the following reasons:
 - Item 4 - External Audit – Audit Planning 2014/15 – KPMG will continue with their statutory duties. This report can be carried over to the next meeting – no requirement for an additional meeting to discuss this item.
 - Item 5 - Internal Audit Update - no requirement for an additional meeting to discuss this item.
 - Item 6 - Internal Audit Plan 2015/16 – Outline of this item was discussed at the previous meeting and the plan can be carried out but will be reviewed and approved at the next meeting - no requirement for an additional meeting to discuss this item.

- Item 7 - Emerging Issues for the Closure of Accounts 2014/15 - No requirement for an additional meeting to discuss this item.
- Item 8 - Regulation of Investigatory Powers Act 2000 (RIPA) Quarterly Report - no requirement for an additional meeting to discuss this item.
- It was agreed that due to the possible changes to the committee members following the forthcoming election (7th May 2015) the meeting would not be adjourned. The next meeting will be held in line with the programme of meeting to be agreed.

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The Chairman closed the meeting at 7.05pm

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