



Rutland County Council

Catmose, Oakham, Rutland, LE15 6HP
Telephone 01572 722577 Facsimile 01572 758307 DX 28340 Oakham

Ladies and Gentlemen

A meeting of the **CONDUCT COMMITTEE** will be held in the Council Chamber, Catmose, Oakham, on **30 October 2012** commencing at 7.00pm when it is hoped you will be able to attend.

Yours sincerely

Helen Briggs
Chief Executive

A G E N D A

APOLOGIES

1. DECLARATIONS OF INTERESTS

In accordance with the Regulations, Members are invited to declare any disclosable interests under the Code of Conduct and the nature of those interests in respect of items on this Agenda and/or indicate if Section 106 of the Local Government Finance Act 1992 applies to them.

2. PETITIONS, DEPUTATIONS AND QUESTIONS

To receive any petitions, deputations and questions received from members of the public in accordance with the provisions of Procedure Rule 93. The total time allowed for this shall be 30 minutes. Petitions, deputations and questions shall be dealt with in the order in which they are received.

Questions may also be submitted at short notice by giving a written copy to the Democratic Services Officer 15 minutes before the start of the meeting. The total time allowed for questions at short notice is 15 minutes out of the total time of 30 minutes.

Any petitions, deputations and questions which have been submitted with prior formal notice will take precedence over questions submitted at short notice. Any questions which are not considered within the time limit shall receive a written response after the meeting and be the subject of a report to the next meeting.

3. TERMS OF REFERENCE

To note the terms of reference of the Conduct Committee.

4. UPDATE ON CONDUCT MATTERS

To receive a verbal update from the Monitoring Officer.

5. EXCLUSION OF THE PUBLIC AND PRESS

It is recommended that the public and press be excluded from the meeting in accordance with Section 100(A)(4) of the Local Government Act 1972, as amended, and in accordance with the Access to Information provisions of Procedure Rule 239, as the following item of business is likely to involve the disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Act.

6. EXTERNAL INVESTIGATION REPORT – COMPLAINT 13/11

To receive Exempt Report No. 215/2012 from the Monitoring Officer.

7. ANY OTHER URGENT BUSINESS

To consider any other urgent business at the discretion of the person presiding provided that it has been previously notified to him.

8. DATE OF NEXT MEETING 2012/13

29 January 2013

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TO: MEMBERS OF THE CONDUCT COMMITTEE

REPRESENTATIVES OF RUTLAND COUNTY COUNCIL

Mr M E Baines
Mr R J Gale
Mr T C King
Mr C A Parsons
Mr M D A Pocock
Miss G Waller

INDEPENDENT CO-OPTED MEMBERS

Mr P Lawson
Mr I Shatford

PARISH COUNCIL REPRESENTATIVES (Also Independent Co-opted Members)

OTHER MEMBERS OF COUNCIL – FOR INFORMATION

CLERKS OF PARISH COUNCILS IN RUTLAND - FOR INFORMATION