



Rutland County Council

Catmose Oakham Rutland LE15 6HP

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Minutes of a meeting of the **CONDUCT COMMITTEE** held in the Council Chamber, Catmose, Oakham at 7.00 pm on **Tuesday 28 January 2014**.

PRESENT:	Mr C A Parsons	Rutland County Council (Chairman)
	Mr M E Baines	Rutland County Council
	Mr J Lammie (for Mr Pocock)	Rutland County Council
	Mr I Shatford	Independent Member
	Miss G Waller	Rutland County Council
Officers present:	Mrs N Brown	Coordinator – Corporate Support Team
	Mrs D Mogg	Monitoring Officer
	Mrs D Baker	Head of Corporate Governance
Apologies:	Mr M D A Pocock	Rutland County Council
	Mr N Wainwright	Rutland County Council
	Mr T C King	Rutland County Council

726 MINUTES OF THE PREVIOUS MEETING

RESOLVED

That the minutes of the Conduct Committee held on Tuesday 30 October 2012 be confirmed and signed by the Chairman.

727 DECLARATIONS OF INTEREST

There were no declarations of interest in respect of items on the agenda.

728 PETITIONS, DEPUTATIONS AND QUESTIONS

No petitions, deputations or questions had been received in relation to items listed on the agenda for this meeting.

729 TERMS OF REFERENCE

Members of the Committee were given a copy of Article 9 of The Rutland County Council Constitution which sets out the terms of reference of the Committee.

RESOLVED

That the Terms of Reference of the Conduct Committee be noted.

730 UPDATE ON CONDUCT MATTERS

Report No. 27-2014 – from the Monitoring Officer was received.

The Monitoring Officer, Mrs D Mogg, introduced the report the purpose of which was to provide the Committee with an update on the Conduct related matters that have occurred since the last meeting.

Mrs D Mogg, Monitoring Officer, noted that the Code of Conduct as approved by Council on 11 June 2012 had now been published on the website. It was previously agreed that further training and briefing notes would be provided for clarification and a training provider had now been found to deliver training to Members and the Independent Person.

Mrs Mogg confirmed that the Members' Registers of Interests had now been published on the Website and that work was ongoing to publish the Parish Registers of Interests. Mrs Mogg also noted that guidance would be circulated to Members regarding updating Register of Interest and reminders would be sent periodically.

Mrs Mogg confirmed that as result of the letter sent to Parish Councils on 16 January 2014 requesting Parish Representatives, 4 Nominations had now been received. A selection procedure would now have to be carried out.

During discussion it was noted that:

- i) Guidance on The Code of Conduct provided to Parishes in Training and Briefing Notes should be as concise as possible to avoid any confusion. A list of "Do's and Don'ts" would also be useful.
- ii) Consideration would need to be given to the Members' timetables and other commitments when scheduling Code of Conduct Training.

RESOLVED

- a) To **ENDORSE** the proposed recruitment exercise for the appointment of at least one additional independent person,
- b) To **NOTE** the progress made in implementing the requirements of the new code; and
- c) That the amended Nolan Principles set out in Appendix A are incorporated into the Council's Code of Conduct.

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731 ANY OTHER URGENT BUSINESS

No other items of urgent business had been notified to the Chairman.

732 DATE OF NEXT MEETING

22 April 2014 at 7.00pm in the Council Chamber

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The Chairman closed the meeting at 19.25

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