



# Rutland County Council

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## **OAKHAM TOWN TASK AND FINISH GROUP 25 APRIL 2018 – 6PM COUNCIL CHAMBER**

Recording of Council Meetings: Any member of the public may film, audio-record, take photographs and use social media to report the proceedings of any meeting that is open to the public. A protocol on this facility is available at [www.rutland.gov.uk/haveyoursay](http://www.rutland.gov.uk/haveyoursay)

### **A G E N D A**

#### **1) APOLOGIES**

#### **2) WELCOME AND INTRODUCTIONS**

#### **3) APPROVAL OF MINUTES**

To approve the notes of the meeting held on 6 March 2018.

#### **4) EXISTING EVIDENCE OF TOWN CENTRE ISSUES**

Presentations on:

- Town Centre Baseline Information RCC – Dave Brown (Director for Places)
- Oakham Neighbourhood Plan Big Survey – Paul Dowse (Oakham Neighbourhood Plan Steering Group)
- Creating an evidence base – Chris Wade (Independent Chair)

Followed by a discussion on:

- Plugging the gaps in the evidence base (potential survey work and responsibilities) to include input from a variety of sources including:
  - The Business Community
  - Local Town Users
  - Visitors
  - Young People

#### **5) COMMUNICATIONS AND ENGAGING STAKEHOLDERS**

Presentation from Simon Jones – Communications Officer RCC.

Discussion on draft Communications and Engagement Plan.

**6) RELATIONSHIP BETWEEN TOWN CENTRE AND WIDER TOWN**

Discussion.

**7) ANY OTHER BUSINESS**

**8) SUMMARY OF AGREED ACTIONS AND FOCUS OF NEXT MEETING**

Next meeting 22 May 2018 – 6pm

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**DISTRIBUTION**

**MEMBERS OF THE OAKHAM TOWN TASK AND FINISH GROUP:**

Mr Nick Woodley	(Oakham Town Council Representative)
Mrs Juliana White	(Oakham Town Partnership Representative)
Mr Paul Dowse	(Oakham Neighbourhood Plan Steering Group Representative)
Mr T Norton	(Business Representative/Representative of OK2Way)
Mr Ben Callaghan	(Ward Member – Oakham South East)
Mr Richard Clifton	(Ward Member – Oakham South West)
Mr Jeffrey Dale	(Ward Member – Oakham North East)
Mrs June Fox	(Ward Member – Exton)
Mr Richard Gale	(Ward Member – Oakham North West)
Mr Alastair Mann	(Ward Member – Oakham North West)
Mrs J Clough	(Oakham Residents Group)