



# Rutland County Council

Catmose, Oakham, Rutland, LE15 6HP.  
Telephone 01572 722577 Facsimile 01572 758307 DX28340 Oakham

Meeting: **PARISH COUNCIL FORUM**

Date and Time: Monday 21 October 2019 at 7.00pm  
(Doors will open at 6.30pm)

Venue: **COUNCIL CHAMBER, CATMOSE**

Contact: Governance Team  
Tel: (01572) 720976  
Email: [governance@rutland.gov.uk](mailto:governance@rutland.gov.uk)

Copies of Agendas and notes are available on the Rutland County Council website –  
<https://rutlandcounty.moderngov.co.uk/ieListMeetings.aspx?Committeeld=292>

Further information regarding Parishes can be found at the following link:  
<https://www.rutland.gov.uk/my-council/government-inrutland/parishandtowncouncillors/about-parishes/>

Parish Meeting Representative, Parish Councillors and Parish Clerks are invited to attend this meeting.

Please note only a small number of hard copies of the agenda will be available at the meeting. If you require a hard copy of the agenda please email your request to [governance@rutland.gov.uk](mailto:governance@rutland.gov.uk) or telephone (01572) 720991.

## **A G E N D A**

**1) WELCOME AND INTRODUCTION BY THE CHAIRMAN OF THE COUNCIL**

**2) APOLOGIES FOR ABSENCE**

**3) NOTES OF THE LAST MEETING**

To confirm the Notes of the Parish Council Forum held on 15 July 2019.

**4) MATTERS ARISING FROM THE LAST MEETING**

To discuss any matters arising from the Parish Council Forum held on 15 July 2019.

**5) "TALKBACK"**

To receive updates from parish representatives on organisations they represent which might be of interest to other members of the Forum.

**6) CONDUCT COMMITTEE**

Phil Horsfield – Deputy Director Corporate Governance (Monitoring Officer) – wishes to present an item regarding the Conduct Committee at Rutland County Councillor, detailing the role of the Committee and to remind parishes that they have been invited to nominate a representative.

An invitation to Town and Parish Councillors to express their interest in the vacancies went out with a closing date of 14 August 2019 but only one nomination, which was subsequently withdrawn, was received by the deadline. The deadline for receipt of nominations has now been extended until the end of October. Those who express an interest will be invited to complete an application form and candidates will be shortlisted by the committee for interviews to take place in November.

(20 minutes, including 10 minutes for questions)

**7) HIGHWAYS UPDATE**

Councillor Lucy Stephenson – Portfolio Holder for Culture and Leisure, Highways, Transportation & Road Safety – to present an item regarding the following in relation to Highways in Rutland:

- Hedge/Vegetation cutting – A follow up from issues raised over the summer – how Parishes can help in the first instance and what has been done by the Highways team to improve the situation.
- Winter Maintenance – Reminder of policy including the snow warden scheme and communications with key organisations.
- Community Speed Watch – Introducing plans to have one in Rutland, the work involved, and what the next steps are.

(35 Minutes, including 15 minutes for questions)

**8) TRANSFER OF LAND**

Councillor Gordon Brown, Deputy Leader and Portfolio Holder for Environment, Planning, Property, and Finance, to provide information regarding land owned by the County Council in villages, that may be of more use to the Parish Councils.

(10 minutes, including 5 minutes for questions)

**9) ST GEORGE'S BARRACKS AND LOCAL PLAN UPDATE**

To receive an update regarding St George's Barracks and the Local Plan from Councillor Gordon Brown.

(20 minutes, including 10 minutes for questions)

**10) PARISH BRIEFING PAPER**

To receive the Parish Briefing Paper on issues currently affecting Rutland (to be circulated at the Forum).

**Parish Clerks and Representatives are asked to display the document on parish notice boards.**

**11) ANY OTHER BUSINESS**

To consider any other items of business.

**12) DATES OF FUTURE MEETINGS**

Parish Council Forum (7.00pm – Council Chamber)

- Monday 13 January 2020
- Monday 23 March 2020

Parish Council Working Group

- Wednesday 11 December 2019
- Wednesday 19 February 2020

Potential agenda items for the Parish Council Forum should be sent to the Governance Team at [governance@rutland.gov.uk](mailto:governance@rutland.gov.uk)

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