



## FORWARD PLAN OF CABINET AND COUNCIL DECISIONS

The Council is required to give at least 28 clear days' notice of the making of key decisions.

**This Forward Plan sets out matters which will be the subject of a Council or Cabinet decision and any Key decision to be taken by the Cabinet on the dates indicated. The Forward Plan includes ALL reports to be considered by the Cabinet including those which make recommendations to subsequent meetings of the full Council.**

### The Cabinet is made up of the following members of the Rutland County Council:

Mr O Hemsley	-	Leader and Portfolio Holder for Rutland One Public Estate & Growth, Tourism & Economic Development, Communications, Resources (other than Finance)
Mr G Brown	-	Deputy Leader and Portfolio Holder for Environment, Planning, Property, and Finance
Mrs L Stephenson	-	Portfolio Holder for Culture and Leisure, Highways, Transportation & Road Safety
Mr A Walters	-	Portfolio Holder for Safeguarding – Adults, Public Health, Health Commissioning & Community Safety
Mr D Wilby	-	Portfolio Holder for Children's Services and Education

### Key decisions relate to those executive decisions which are likely to:

- result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the local authority.

### **NB: Not all decisions to be taken by the Cabinet will be key decisions.**

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a weekly basis. The dates detailed within the Plan are subject to change. Any comments or questions should be submitted in writing and addressed to the Reporting Officer specified in the Plan. General enquiries about the Plan itself should be addressed to the Governance Team, Tel: 01572 722577 or e-mail [governance@rutland.gov.uk](mailto:governance@rutland.gov.uk)

The Plan indicates those matters which the Cabinet or Council intends to consider in private. **Any representations regarding the intention to consider a key decision in private, either wholly or partly, should be submitted in writing to the Chief Executive. To enable the Cabinet to consider and publish its response to a representation, the submission should be received no later than 4.30pm on the day before the Cabinet meeting which is prior to the meeting at which the key decision is due to be made.** It should be noted that in most cases the final decision on whether to go into private session will be made by the Cabinet at the meeting when the key decision is due to be considered.

Members of the public are invited to attend any of the meetings listed in the Plan. The documents listed can be viewed free of charge at the Council's offices at the address above or on the website [www.rutland.gov.uk](http://www.rutland.gov.uk). Hard copies can be provided upon request to Customer Services, Tel: 01572 722577 or e-mail: [enquiries@rutland.gov.uk](mailto:enquiries@rutland.gov.uk) and upon payment of copying and postage charges. Relevant documents other than those listed may be submitted to the Council or Cabinet. Viewing and the provision of hard copies is as above.

All decisions will be posted on the Council's website, as above, and on the notice board in Customer Services at the Council's offices.

\*\* The reference number indicates the date the item first appeared on the Forward Plan.

\* Scrutiny Committee Remit indicates the relevant Scrutiny Committee jurisdiction for each report. Each Scrutiny Committee will decide which items to take forward as Agenda items through consideration of the current Forward Plan at respective Scrutiny Committee Meetings.

**FORWARD PLAN**  
Publication date 6 December 2019

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER **	DOCUMENTS TO BE SUBMITTED	SCRUTINY COMMITTEE REMIT*
<b>December</b>								
23 Dec 2019	<b>Housing Infrastructure Fund</b> - Consideration to be given whether to recommend to Council the acceptance of the Housing Infrastructure Fund.	Cabinet	Yes		Chief Executive (Mrs H Briggs)	FP/081119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
23 Dec 2019	<b>Integrated Transport Capital Programme</b> - Integrated transport capital programme update and funding authorisation – including an update on and additional improvements to the highway and transport working group.	Cabinet	Yes		Strategic Director for Places (Dr R Johnson)	FP/020819	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
23 Dec 2019	<b>Ketton Centre (Library &amp; Commercial Hub) - Acquisition of Land</b>	Cabinet	Yes		Strategic Director for Places (Ms C Trill)	FP/181019	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
23 Dec 2019	<b>Skid Resistance Strategy and Operational Guidance and the Performance</b>	Cabinet	Yes		Strategic Director for Places (Mr C Capps)	FP/020819	It is not anticipated that there will be any documents other than the report and relevant	Growth, Infrastructure and Resources Scrutiny

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	<b>Management Framework for Highway Asset Management -</b> Approval is sought for the Highways Performance Management Framework in accordance with the requirements of the Department for Transport's Highways Incentive Scheme.						appendices to be published	Committee
23 Dec 2019	<b>Spatial Strategy</b>	Cabinet	Yes		Strategic Director for Places (Mr R Ranson)	FP/081119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
23 Dec 2019	<b>St George's Business Zone Bid Submission -</b> Review of the St George's Business Zone submission to the Local Enterprise Partnership.	Cabinet	Yes		Chief Executive (Mrs H Briggs)	FP/151119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
23 Dec 2019	<b>Progress Update on St George's Barracks</b>	Cabinet	Yes		Chief Executive (Mrs H Briggs)	FP/061219	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee

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<b>January</b>								
16 Jan 2020	<b>Draft 2020/21 Revenue and Capital Budget -</b> To approve the draft 2020/21 revenue and capital budget for consultation.	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/090819	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
16 Jan 2020	<b>Fees and Charges 2020/21 -</b> To discuss the level of fees and charges to be set for services provided by the council for the financial year 2020/21	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/221119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	All
16 Jan 2020	<b>Housing Infrastructure Fund Update</b>	Cabinet	Yes		Chief Executive (Mrs H Briggs)	FP/081119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
16 Jan 2020	<b>Local Plan - Regulation 19</b>	Cabinet	Yes		Strategic Director for Places (Mrs H Briggs)	FP/081119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
16 Jan 2020	<b>Progress Update on St George's Barracks</b>	Cabinet	No		Chief Executive (Mrs H Briggs)	FP/230819	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee

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16 Jan 2020	<b>Residential Care Homes -</b> Requesting approval to renew the contracts and for the proposed fee rates for 2020/21.	Cabinet	Yes		Strategic Director for People (Ms K Kibblewhite)	FP/181019	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Adults and Health Scrutiny Committee
16 Jan 2020	<b>Road Safety Strategy</b>	Cabinet	Yes		Strategic Director for Places (Dr R Johnson)	FP/020819	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
16 Jan 2020	<b>Treasury Management Strategy -</b> To approve the Treasury Management Strategy (Investment Strategy, Borrowing Strategy) which sets a framework for the Council's investment and borrowing activity for 2020/21.	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/090819	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
20 Jan 2020	<b>Appointments to Outside Bodies -</b> To appoint a substitute for the Leicester, Leicestershire and Rutland Joint Health Scrutiny.	Council	No		Deputy Director - Corporate Governance (Mr P Horsfield)	FP/081119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Adults and Health Scrutiny Committee

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20 JAN 2020	<b>Cabinet Recommendations to Council -</b> • Corporate Plan • Housing Infrastructure Fund	<b>COUNCIL</b>				FP/081119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
20 JAN 2020	<b>Licensing Act 2003 - Review of Licensing Policy -</b> To review the revised policy and responses received from consultation.	<b>COUNCIL</b>	No		Strategic Director for Places (Mr M Loran)	FP/081119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
27 JAN 2020	<b>Cabinet Recommendations to Council -</b> • Local Plan – Regulation 19	<b>COUNCIL</b>				FP/081119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
<b>February</b>								
18 Feb 2020	<b>Delegation of Deprivation of Liberty Function and Contract -</b> To consider the continuation of Leicestershire County Council undertaking specific elements of the Deprivation of Liberty function on behalf of the Council.	Cabinet	Yes		Strategic Director for People (Ms K Kibblewhite)	FP/221119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Adults and Health Scrutiny Committee

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18 Feb 2020	<b>Final 2020/21 Revenue and Capital Budget</b>	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/060919	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
18 Feb 2020	<b>Planning Enforcement Policy -</b> To consider the Planning Enforcement Policy that sets to provide clear guidance on how the Council deals with Planning Enforcement.	Cabinet	Yes		Strategic Director for Places (Mr J Johnson)	FP/011119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
18 Feb 2020	<b>Procurement of Home to School Transport Services and Award of Contracts for 2020/21-2024/25</b>	Cabinet	Yes		Strategic Director for Places (Dr R Johnson)	FP/060919	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
18 Feb 2020	<b>Procurement of Public Bus Services</b>	Cabinet	Yes		Strategic Director for Places (Dr R Johnson)	FP/060919	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
18 Feb 2020	<b>Progress Report on Childrens Services Development Plan -</b> To update Cabinet on the progress made against the Ofsted recommendations following their	Cabinet	No		Strategic Director for People (Ms D Godfrey)	FP/151119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Children and Young People Scrutiny Committee

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	inspection of Children's Services in 2016 and the Ofsted focused visit in March 2019.							
18 Feb 2020	<b>Progress Update on St George's Barracks</b>	Cabinet	No		Chief Executive (Mrs H Briggs)	FP/060919	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
18 Feb 2020	<b>Proposed Development at Stamford North -</b> To consider the Draft Development Brief Supplementary Planning Documents and Statement of Common Ground	Cabinet	Yes		Strategic Director for Places (Mr R Ranson)	FP/111019	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
18 Feb 2020	<b>Quarter 3 Finance Management Report -</b> To inform on how the Council is performing against its revenue and capital budgets.	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/151119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
18 Feb 2020	<b>Write Off of Irrecoverable Amount -</b> To seek approval to write off irrecoverable amounts.	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/151119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee



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24 FEB 2020	<b>Cabinet Recommendations to Council -</b> • Final 2020/21 Revenue and Capital Budget • Treasury Management Strategy	<b>COUNCIL</b>				FP/151119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
24 FEB 2020	<b>Council Tax Resolution</b>	<b>COUNCIL</b>			Strategic Director for Resources (Mr S Della Rocca)	FP/060919	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
<b>March</b>								
9 MAR 2020	<b>Pay Policy 2020/21 -</b> Annual report for Full Council to review and agree the Pay Policy.	<b>COUNCIL</b>			Strategic Director for Resources (C Snell)	FP/151119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
17 Mar 2020	<b>Highway Capital Maintenance Programmes 2020/21 -</b> Approval is sought for the 20/21 Highways Capital Maintenance Programme.	Cabinet	Yes		Strategic Director for Places (Mr C Capps)	FP/020819	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
17 Mar 2020	<b>Ketton Conservation Plan -</b> To seek adoption of the amended	Cabinet	No		Strategic Director for Resources (Ms C Traill)	FP/221119	It is not anticipated that there will be any documents other than the report and relevant	Growth, Infrastructure and Resources Scrutiny

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	Appraisal and agree to amend the conservation area boundary.						appendices to be published	Committee
17 Mar 2020	<b>Progress Update on St George's Barracks</b>	Cabinet	Yes		Chief Executive (Mrs H Briggs)	FP/151119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
<b>April</b>								
20 Apr 2020	<b>Council</b>	Council				FP/151119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
21 Apr 2020	<b>50 Year Vision -</b> To recommend to Council the approval of the 50 Year Vision.	Cabinet	Yes		Chief Executive (Mrs H Briggs)	FP/151119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
21 Apr 2020	<b>Progress Update on St George's Barracks</b>	Cabinet	No		Chief Executive (Mrs H Briggs)	FP/151119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
<b>May</b>								
11 May 2020	<b>Annual Council</b>	Council				FP/151119	It is not anticipated that there will be any documents	

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							other than the report and relevant appendices to be published	
19 May 2020	<b>Progress Update on St George's Barracks</b>	Cabinet	No		Chief Executive (Mrs H Briggs)	FP/151119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	