



Rutland County Council
Catmose, Oakham, Rutland, LE15 6HP
Telephone 01572 722577 Email governance@rutland.gov.uk

FORWARD PLAN OF CABINET AND COUNCIL DECISIONS

The Council is required to give at least 28 clear days' notice of the making of key decisions.

This Forward Plan sets out matters which will be the subject of a Council or Cabinet decision and any Key decision to be taken by the Cabinet on the dates indicated. The Forward Plan includes ALL reports to be considered by the Cabinet including those which make recommendations to subsequent meetings of the full Council.

The Cabinet is made up of the following members of the Rutland County Council:

Councillor L Stephenson	Leader and Portfolio Holder for Policy, Strategy, Partnerships, Economy and Infrastructure
Councillor R Powell	Deputy Leader and Portfolio Holder for Planning, Highways and Transport
Councillor S Harvey	Portfolio Holder for Health, Wellbeing and Adult Care
Councillor M Oxley	Portfolio Holder for Communities, Environment and Climate Change
Councillor K Payne	Portfolio Holder for Finance, Governance and Performance, Change and Transformation
Councillor D Wilby	Portfolio Holder for Education and Children's Services

Key decisions relate to those executive decisions which are likely to:

- result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the local authority.

NB: Not all decisions to be taken by the Cabinet will be key decisions.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a fortnightly basis. The dates detailed within the Plan are subject to change. Any comments or questions should be submitted in writing and addressed to the Reporting Officer specified in the Plan. General enquiries about the Plan itself should be addressed to the Governance Team, Tel: 01572 722577 or e-mail governance@rutland.gov.uk

The Plan indicates those matters which the Cabinet or Council intends to consider in private. **Any representations regarding the intention to consider a key decision in private, either wholly or partly, should be submitted in writing to the Chief Executive. To enable the Cabinet to consider and publish its response to a representation, the submission should be received no later than 4.30pm on the day before the Cabinet meeting which is prior to the meeting at which the key decision is due to be made.** It should be noted that in most cases the final decision on whether to go into private session will be made by the Cabinet at the meeting when the key decision is due to be considered.

Members of the public are invited to attend any of the meetings listed in the Plan. The documents listed can be viewed free of charge at the Council's offices at the address above or on the website www.rutland.gov.uk. Hard copies can be provided upon request to Customer Services, Tel: 01572 722577 or e-mail: enquiries@rutland.gov.uk and upon payment of copying and postage charges. Relevant documents other than those listed may be submitted to the Council or Cabinet. Viewing and the provision of hard copies is as above.

All decisions will be posted on the Council's website, as above, and on the notice board in Customer Services at the Council's offices.

** The reference number indicates the date the item first appeared on the Forward Plan.

* Scrutiny Committee Remit indicates the relevant Scrutiny Committee jurisdiction for each report. Each Scrutiny Committee will decide which items to take forward as Agenda items through consideration of the current Forward Plan at respective Scrutiny Committee Meetings.

FORWARD PLAN
Publication date 13 May 2022

MEETING DATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER **	DOCUMENTS TO BE SUBMITTED	SCRUTINY COMMITTEE REMIT*
Cabinet 24 May 2022								
24 May 2022	Corporate Strategy 2022-27 - To provide Cabinet with a new Corporate Strategy for 2022-27 to recommend to Full Council for Approval	Cabinet	Yes		Strategic Director for Resources (K Quinn)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Strategic Overview and Scrutiny Committee
24 May 2022	Domiciliary Care Dynamic Purchasing System - To seek formal approval to carry out a commissioning exercise to establish a Direct Purchasing System to facilitate Home Care Provision in Rutland in accordance with our contract procedure rules.	Cabinet	Yes		Strategic Director for Adult Services and Health (M Wise)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Strategic Overview and Scrutiny Committee
24 May 2022	Langham Neighbourhood Plan Review - To seek the approval for the	Cabinet	No		Strategic Director for Places (R Ranson)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be	Strategic Overview and Scrutiny Committee

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER**	DOCUMENTS TO BE SUBMITTED	SCRUTINY COMMITTEE REMIT*
	draft Langham Neighbourhood Plan Review to be published for consultation and subsequent stages						published	
24 May 2022	Rutland Design Guide Supplementary Planning Document - To seek the adoption of the Rutland Design Guide as a Supplementary Planning Document	Cabinet	Yes		Strategic Director for Places (R Ranson)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Strategic Overview and Scrutiny Committee
24 May 2022	First Homes Informal Planning Guidance - To seek the approval of local criteria to be used by the Council in the implementation of affordable housing relating to the Government's First Homes initiative	Cabinet	Yes		Strategic Director for Places (R Ranson)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Strategic Overview and Scrutiny Committee
24 May 2022	0-19 Healthy Child Programme Recruitment - To seek approval to recruit Young people's Health and Well-Being	Cabinet	No		Strategic Director for Children's Services (D Godfrey)	FP/120522	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Strategic Overview and Scrutiny Committee

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER**	DOCUMENTS TO BE SUBMITTED	SCRUTINY COMMITTEE REMIT*
	Co-ordinator (P01) and the Health and Well-Being Young Peoples Development Officer(S02) funded by Public Health Grant.							
Council 6 June 2022								
Cabinet 14 June 2022								
14 Jun 2022	Market Overton Neighbourhood Plan Review - To seek the approval for the draft Market Overton Neighbourhood Plan Review to be published for consultation and subsequent stages.	Cabinet	No		Strategic Director for Places (R Ranson)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Strategic Overview and Scrutiny Committee
14 Jun 2022	Highways Capital Programme - Second Allocation 2022/23 - Approves that the spend of the Department for Transports (DfT) for the balance of the Highways Maintenance Block funding allocation	Cabinet	Yes		Strategic Director for Places (A Tatt)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Strategic Overview and Scrutiny Committee

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER**	DOCUMENTS TO BE SUBMITTED	SCRUTINY COMMITTEE REMIT*
	and both the Capital Pot Hole and Incentive funds received							
14 Jun 2022	Annual Report 2021-22 - To provide Cabinet with an annual report of Council performance for noting ahead of Full Council in July.	Cabinet	No		Strategic Director for Resources (K Quinn)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Strategic Overview and Scrutiny Committee
14 Jun 2022	Interim Position Statement on Housing Development - To seek the approval of an Interim Position Statement to be used as a material consideration in the determination of appropriate planning applications for housing development, pending the adoption of a Local Plan	Cabinet	Yes		Strategic Director for Places (R Ranson)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Strategic Overview and Scrutiny Committee
14 Jun 2022	Revenue Outturn report 21/22 and Budget update 22/23 -	Cabinet	Yes		Strategic Director for Resources (S Della Rocca)	FP/120522	It is not anticipated that there will be any documents other than the report and relevant	Strategic Overview and Scrutiny Committee

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER**	DOCUMENTS TO BE SUBMITTED	SCRUTINY COMMITTEE REMIT*
	To provide members with an update on the Council's financial position						appendices to be published	
14 Jun 2022	Capital Outturn report 21/22 and Capital Update 22/23 - To provide members with an update on the Council's financial position	Cabinet	Yes		Strategic Director for Resources (S Della Rocca)	FP/120522	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Strategic Overview and Scrutiny Committee
14 Jun 2022	Levelling Up Fund (LUF) Bid round 2 - Approval to submit a joint bid for Round 2 funding with Melton Council to invest in local transport projects, regeneration of town centres and high streets and support cultural and heritage assets to make a real difference to Rutland.	Cabinet	Yes		Strategic Director for Places (A Culleton)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Strategic Overview and Scrutiny Committee
Council 4 July 2022								
4 Jul 2022	Corporate Strategy 2022-27 - (Report from the	Council	Yes		Strategic Director for Resources (K Quinn)	FP/140422	It is not anticipated that there will be any documents	

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER**	DOCUMENTS TO BE SUBMITTED	SCRUTINY COMMITTEE REMIT*
	Cabinet)						other than the report and relevant appendices to be published	
4 Jul 2022	Highways Capital Programme - Second Allocation - Approves that the spend of the Department for Transports (DfT) for the balance of the Highways Maintenance Block funding allocation and both the Capital Pot Hole and Incentive funds received	Council	Yes		Strategic Director for Places (A Tatt)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
Cabinet 12 July 2022								
12 Jul 2022	Assistive Technology Service Procurement - To seek formal approval to commission an Assistive Technology Service in Rutland in accordance with our contract procedure rules	Cabinet	Yes		Strategic Director for Adult Services and Health (M Wise)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Strategic Overview and Scrutiny Committee
12 Jul 2022	Gas and Electricity Utility Contract Renewals - Property Assets -	Cabinet	Yes		Strategic Director for Places (M Walsh)	FP/140422	It is not anticipated that there will be any documents other than the	Strategic Overview and Scrutiny Committee

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER**	DOCUMENTS TO BE SUBMITTED	SCRUTINY COMMITTEE REMIT*
	That Cabinet authorises the Strategic Director Places in consultation with Portfolio Holder for Policy, Strategy, Partnerships, Economy and Infrastructure to determine a procurement route, award criteria and if a suitable supplier or suppliers are identified, move forward and award contracts for the supply of gas and electricity to Council owned assets.						report and relevant appendices to be published	
12 Jul 2022	<p>Waste and Streetscene Services (including Waste Collection and Disposal) - Strategy and Procurement - Report seeking Cabinet approval</p> <p>a) to go out to tender to procure Waste and Streetscene services (including</p>	Cabinet	Yes	Part exempt	Strategic Director for Places (A Culleton)	FP/280422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Strategic Overview and Scrutiny Committee

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER**	DOCUMENTS TO BE SUBMITTED	SCRUTINY COMMITTEE REMIT*
	waste collection and disposal) in line with contract procedure rule b) of The Municipal Waste Management and Streetscene Strategy 2021-2035							
12 Jul 2022	Developing a UK Shared Prosperity Fund Investment Plan	Cabinet	Yes		Strategic Director for Places (P Sharp)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Strategic Overview and Scrutiny Committee
Cabinet 16 August 2022								
16 Aug 2022	Grounds Maintenance & Forestry Project Specification	Cabinet	Yes		Strategic Director for Places (A Culleton)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Strategic Overview and Scrutiny Committee
Council 5 September 2022								
5 Sep 2022	Grounds Maintenance & Forestry Project Specification Sign Off	Council	Yes		Strategic Director for Places (A Culleton)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
Cabinet 13 September 2022								

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER**	DOCUMENTS TO BE SUBMITTED	SCRUTINY COMMITTEE REMIT*
Council 10 October 2022								
Cabinet 18 October 2022								
Council 7 November 2022								
Cabinet 15 November 2022								
Council 5 December 2022								
Cabinet 13 December 2022								
Cabinet 12 January 2023								
12 Jan 2023	Draft Revenue and Capital Budget 2023/4 - To approve the draft 2023/24 revenue and capital budget for consultation.	Cabinet	Yes		Strategic Director for Resources (S Della Rocca)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Strategic Overview and Scrutiny Committee
12 Jan 2023	Treasury Management Strategy and Capital Investment Strategy - To approve the Treasury Management Strategy (Investment Strategy, Borrowing Strategy) which sets a framework for the Council's investment and	Cabinet	Yes		Strategic Director for Resources (S Della Rocca)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Strategic Overview and Scrutiny Committee

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER**	DOCUMENTS TO BE SUBMITTED	SCRUTINY COMMITTEE REMIT*
	borrowing activity.							
Council 23 January 2023								
Cabinet 14 February 2023								
14 Feb 2023	Revenue and Capital Budget 2023/24	Cabinet	Yes		Strategic Director for Resources (S Della Rocca)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Strategic Overview and Scrutiny Committee
14 Feb 2023	Fees and Charges 2023/24 - To discuss the level of fees and charges to be set for services provided by the council for the financial year 2023/24	Cabinet	Yes		Strategic Director for Resources (S Della Rocca)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Strategic Overview and Scrutiny Committee
Council (Budget) 27 February 2023								
27 Feb 2023	Revenue and Capital Budget 2023/24	Council	Yes		Strategic Director for Resources (S Della Rocca)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
27 Feb 2023	Fees and Charges 2023/24	Council	Yes		Strategic Director for Resources (S Della Rocca)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER**	DOCUMENTS TO BE SUBMITTED	SCRUTINY COMMITTEE REMIT*
27 Feb 2023	Treasury Management Strategy and Capital Investment Strategy 2023/24	Council	Yes		Strategic Director for Resources (S Della Rocca)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
27 Feb 2023	Council Tax 2023/24	Council	Yes		Strategic Director for Resources (S Della Rocca)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
Cabinet 7 March 2023								
Council 27 March 2023								
Cabinet 4 April 2023								
Annual Council 15 May 2023								
15 May 2023	Scheme of Delegation 2023-24	Council	Yes		Monitoring Officer (T Delaney)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
15 May 2023	Appointments to Outside Bodies 2023-24	Council	Yes		Monitoring Officer (T Delaney)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
15 May 2023	Programme of Meetings 2023-24	Council	Yes		Monitoring Officer (T Delaney)	FP/140422	It is not anticipated that there will be any documents	

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER**	DOCUMENTS TO BE SUBMITTED	SCRUTINY COMMITTEE REMIT*
							other than the report and relevant appendices to be published	
