



# Rutland County Council

Catmose Oakham Rutland LE15 6HP  
Telephone 01572 722577 Email: [governance@rutland.gov.uk](mailto:governance@rutland.gov.uk)

Minutes of the **MEETING of the RUTLAND HEALTH AND WELLBEING BOARD**  
held via Zoom on Tuesday, 11th January, 2022 at 2.00 pm

## **PRESENT**

1.	Councillor S Harvey (Chair)	Portfolio Holder for Health, Wellbeing and Adult Care
2.	Fay Bayliss	Deputy Director of Integration and Transformation LLR CCG
3.	Fiona Myers	Interim Director of Mental Health Services, Leicestershire Partnership NHS Trust
4.	Hilary Fox (Dr)	Clinical Director, Rutland Health Primary Care Network
5.	Janet Underwood (Dr)	Chair of Healthwatch Rutland
6.	Louise Platt	Executive Director of Care and Business Partnerships, Longhurst Group
7.	Mel Thwaites	Associate Director: Children and Families, LLR CCG
8.	Mike Sandys	Director of Public Health for Leicestershire & Rutland, LCC
9.	Sandra Taylor	Health and Wellbeing Integration Lead
10.	Vivienne Robbins	Consultant in Public Health, RCC

## **APOLOGIES:**

11.	Mark Powell	Deputy Chief Executive, Leicestershire Partnership NHS Trust
12.	Simon Down	Acting Chief Executive/Monitoring Officer, Office of Police and Crime Commissioner
13.	Karen Kibblewhite	Head of Commissioning

## **ABSENT:**

14.	Audrey Danvers (Insp)	NPA Commander Melton & Rutland, Leicestershire Police
15.	Rachel Dewar	Head of Community Health Services, Leicestershire NHS Partnership
16.	Sheila Fletcher	Chief Operating Officer, Citizens Advice Rutland

## **PORTFOLIO HOLDER PRESENT:**

17.	Councillor D Wilby	Portfolio Holder for Education and Children's Services
-----	--------------------	--

## **OFFICERS PRESENT:**

18.	John Morley	Strategic Director for Adults and Health (DASS)
-----	-------------	---

19.	Dawn Godfrey	Strategic Director of Children and Families (DCS)
20.	Michelle Woolman-Lane	Armed Forces Officer

**IN ATTENDANCE:**

21.	Councillor G Waller	
22.	Councillor L Toseland	
23.	John Edwards	Associate Director for Transformation for Mental Health, Leicestershire Partnership NHS Trust
24.	Richard Morris	Deputy Director of People and Innovation, LLR CCG's

**1 WELCOME AND APOLOGIES RECEIVED**

Councillor Harvey welcomed everyone to the meeting. Apologies were received from Simon Down and Karen Kibblewhite.

**2 RECORD OF MEETING**

The minutes of the meeting held on the 5<sup>th</sup> October 2021 were approved as a true and accurate record.

Jane Narey confirmed that the subject matter 'Changes to transport for accessing health care inc. the new Bus Service Improvement Plan' was on the Committee's workplan for discussion at the committee meeting on the 5<sup>th</sup> April 2022.

**3 DECLARATIONS OF INTEREST**

There were no declarations of interest

**4 PETITIONS, DEPUTATIONS AND QUESTIONS**

There were no petitions, deputations or questions

**5 QUESTIONS SUBMITTED AT SHORT NOTICE**

There were no questions submitted at short notice

**6 QUESTIONS WITH NOTICE FROM MEMBERS**

There were no questions with notice from members

**7 NOTICES OF MOTION FROM MEMBERS**

There were no notices of motion from members

**8 STEP UP TO GREAT MENTAL HEALTH**

An update and a presentation (copy attached) were received from John Edwards and Richard Morris. During the discussion, the following points were noted:

- Issues regarding the lack of workforce continued to be a challenge.
- John Morley queried how the use of the triage car would be expanded and what the referral route was for this service. John reported that the number of triage cars had been increased to two, the number of hours the cars operated had been increased and that both the police and the ambulance service were now supported. The referral route was the police and ambulance service as well as the central access point.
- An update would be given at the Special Health and Wellbeing Board meeting on the 22<sup>nd</sup> February 2022 so that it would link in with the Health and Wellbeing Strategy (Place Led Plan). It was agreed that John Morley, Councillor Harvey and John Edwards would meet to identify what information was required for the meeting on the 22<sup>nd</sup> February.

**ACTION: John Morley, Councillor Harvey and John Edwards**

- No place identified for the location of a mental health hub in Rutland.
- Councillor Harvey queried perinatal support to those mothers who give birth outside of the LLR region. John confirmed support would be provided but that it would be a challenge to ensure that all the services provided were sufficiently connected to each other.
- Richard Morris confirmed that 3% of the consultation results came from Rutland residents. Rutland comprised 3.5% of the demographic information so the response was just 0.5% below target.
- 7 engagement events were held for Rutland – some online, some face-to-face – some were specifically aimed at certain group e.g. veterans, farming community, carers etc
- Councillor Waller reminded attendees that not all services within Rutland were accessible to Rutland residents due to the limitations of the county's public transport.

---oOo---

**John Edwards and Richard Morris left the meeting at 14:43**

---oOo---

## 9 PHARMACEUTICAL NEEDS ASSESSMENT

Report No. 15/2022 was received from Mike Sandys, Director of Public Health. Mike Sandys gave apologies from Kajal Lad, Public Health Business Partner who had been due to present the report but was unable to attend due to a family bereavement. During the discussion, the following points were noted:

- The purpose of the Pharmaceutical Needs Assessment (PNA) was to:
  - Identify the pharmaceutical services currently available and assess the need for pharmaceutical services in the future,
  - Inform the planning and commissioning of pharmacy services by identifying which services should be commissioned for local people, within available resources, and where these services should be,
  - Inform decision making in response to applications made to NHS England by pharmacists and dispensing doctors to provide a new pharmacy. The organisation that will make these decisions is NHS England.
- It was a statutory document to agree changes to the commissioning of local pharmaceutical services.

- Two surveys will run in Spring 2022. One for service users and one for pharmaceutical professionals.
- A statutory 60-day consultation will run after these two surveys and will start in June 2022.
- Draft PNA will be published on the Rutland County Council's website for public consultation.
- The final PNA will be presented to the Rutland Health and Wellbeing Board for approval towards the beginning of October 2022.
- Dr Janet Underwood reported that Healthwatch Rutland had not been invited to be part of the Steering Group and that the person who attended the Steering Group as the representative for Healthwatch Leicester and Leicestershire no longer worked for the organisation. Mike Sandys confirmed that he would feedback this information and would ask for an invite to the Steering Group to be sent to Healthwatch Rutland.
- Dr Fox requested that the GP practices be included as part of the PNA as they do dispense medication to approximately 30% of their registered patients.
- Mike Sandys confirmed that the PNA noted the current dispensing services provided and not the prescribing services. These would come under the primary care services so would not be within the remit of the PNA but this could be reviewed.

## **RESOLVED**

That the Board:

- a) **NOTED** the report
- b) **AGREED** to receive further reports on progress and the final PNA report for approval later in 2022 (in preparation for publication by 1st October 2022).

## **10 CHAIR'S STATEMENT**

Councillor Harvey read out a statement/update to all attendees – copy attached.

The statement referred to an email received from EMAS – copy attached.

Councillor Harvey informed attendees that the Chair's Statement would be circulated to all Rutland Councillors for their information and asked Board members to notify her of any information they wished to be included in future editions of the Chair's Statement.

## **11 ENHANCED PUBLIC HEALTH OFFER AT RUTLAND COUNTY COUNCIL**

Report No. 17/2022 was received from Vivienne Robbins, Public Health Consultant. During the discussion, the following points were noted:

- The revised Public Health Team for Rutland would be as follows:
  1. Director of Public Health (0.2 whole time equivalent (WTE))
  2. Consultant in Public Health (0.4WTE)
  3. Strategic Leads for Rutland and Rutland Commissioning (1.8WTE)
  4. Public Health analyst (0.2WTE)
  5. Additional support from within RCC including Health and Wellbeing Integration Lead.

- A clear strategic direction and future objectives were being worked on and these would link in with the development of the Rutland Joint Health and Wellbeing Strategy.
- Dr Janet Underwood asked if the public could be included in the new public health offer. Vivienne Robbins confirmed that the public would be involved via the consultation of the Health and Wellbeing Strategy and through engagement with the Rutland Health and Wellbeing Board. Future communication and engagement with the public was also being investigated.
- Dr Hilary Fox requested that the small numbers linked with Rutland should be investigated and not overshadowed by the large numbers linked with Leicester and Leicestershire so that Rutland's specific needs were focused on.
- Dawn Godfrey confirmed that the Public Health Team was already having a positive impact on Children's Services within Rutland.
- Councillor Harvey stated that Rutland had a 40% rate of dental decay in the under 5's and asked that the issue of dental health checks be included as a priority for public health to focus on.
- Councillor Harvey noted that the armed forces were mentioned within the Public Health Team's remit but not veterans. She informed attendees that 20% of the Rutland population had a connection with the armed forces.
- Councillor Harvey requested that the wording under Domain 1 be changed to read '*Consideration **must** be needed for climate change, air quality, road safety etc.*'

## **RESOLVED**

That the Board:

- a) **NOTED** the content of the paper and revised public health offer for Rutland
- b) **PROVIDED** any recommendations for priority public health areas to focus on over the next year

## **12 BETTER CARE FUND: UPDATE**

Report No. 18/2022 was received from Sandra Taylor, Health and Wellbeing Integration Lead. During the discussion, the following points were noted:

- No consultation took place regarding the new Better Care Programme due to the pandemic restrictions but it was approved for submission by the then Chair of the Rutland Health and Wellbeing Board.
- The Rutland Better Care Programme was regionally approved on the 9 December 2021 with one minor amendment.
- It was approved nationally in January 2022 and a confirmation letter was expected presently.
- Dr Janet Underwood queried the level of domiciliary care staff in Rutland. Sandra Taylor confirmed that staffing levels in Rutland were good compared to nationally following good partnership working with care homes and service providers.
- John Morley informed the Board how proud he was of his staff and how hard they had all worked during the pandemic crisis, going above and beyond their normal duties. He emphasised that the staff continued to assist those working on the front line, which left the service unable to fully open Brightways.

## **RESOLVED**

That the Board:

- a) Retrospectively **APPROVED** the Rutland 2021-22 Better Care Fund Programme.

b) **NOTED** the new targets against which BCF performance will be tracked.

### 13 NEW ARMED FORCES LEGISLATION

Report No. 16/2022 was received from Michelle Woolman-Lane, as Karen Kibblewhite was unable to attend the meeting. During the discussion, the following points were noted:

- The report outlined the new Armed Forces Covenant legislation which was being implemented as part of the updated Armed Forces Bill.
- One fifth of the residents in Rutland comprised of the Armed Forces Community.
- The 'Armed Forces Community' included:
  1. Members of the Regular and Reserve Forces,
  2. Members of British Overseas Territory Forces who are subject to Service Law,
  3. Former members of any of Her Majesty's forces who are ordinarily resident in the UK,
  4. Relevant family members; and
  5. Bereaved immediate family of Service Personnel and veterans who have died.
- The main issues are that the Council pays 'due regard' and gives 'special consideration' to the Armed Forces Community in all services but especially in education, housing and health.
- The Council's implementation plan identifies the key actions to be undertaken, timescales and the officer lead responsible in each business area.
- John Morley proposed that the Armed Forces send a representative to be a member of the Rutland Health and Wellbeing Board. Councillor Harvey and Councillor Wilby both agreed John's proposal.
- Councillor Waller queried if the Armed Forces representative should attend a more 'operational' group.

### RESOLVED

That the Board:

- a) **NOTED** the implications of the forthcoming amendment to the Armed Forces Bill for Rutland County Council, the CCG, and health providers.
- b) **AGREED** that Sandra Taylor and Michelle Woolman-Lane would discuss with the Armed Forces suitable future representation and identify which groups, boards and committees the representative should attend.

---oOo---

**Michelle Woolman-Lane left the meeting at 15:57**

---oOo---

### 14 REVIEW OF FORWARD PLAN AND ANNUAL WORK PLAN

The Forward Plan was reviewed and no changes were made to the annual work plan.

### 15 ANY URGENT BUSINESS

There was no urgent business

### 16 DATE OF NEXT MEETING

A 'Special Meeting' of the Rutland Health and Wellbeing Board would be held on Tuesday, 22<sup>nd</sup> February 2022 at 2 p.m.

The agenda for this special meeting would consist of two items:

1. Rutland Health and Wellbeing Strategy (Place Led Plan) including a draft delivery plan [John Morley/Sarah Prema/Rachna Vyas]
2. Primary Care Task and Finish Group: initial report [Councillor Paul Ainsley]

### **SUMMARY OF ACTIONS**

<b>No.</b>	<b>Ref.</b>	<b>ACTION</b>	<b>BY:</b>
1.	8	It was agreed that John Morley, Councillor Harvey and John Edwards would meet to identify what information was required for the meeting on the 22 <sup>nd</sup> February. <b>Meeting arranged for the 27<sup>th</sup> January</b>	<b>John Morley, Councillor Harvey &amp; John Edwards</b>
2.	13	Sandra Taylor and Michelle Woolman-Lane to discuss with the Armed Forces suitable future representation and identify which groups, boards and committees the representative should attend.	<b>Sandra Taylor &amp; Michelle Woolman- Lane</b>

---oOo---

Chair closed the meeting at 3.59 pm.

---oOo---

This page is intentionally left blank