

Constitution Commission Work Plan

Municipal Year	Meeting Date	Meeting Name and Type	Proposed Item	Reports due	Publication date	Format
2022/2023	25 th May 2022	Constitution Commission 4pm-6pm (Formal - Virtual)	Item 1: Flag Policy – report to Council in July	10 th May	17 th May	
			Item 2: Member Development Strategy – report to Council in July			
			Item 3: Review of Workplan			
	6 th July 2022	Constitution Commission 3pm-5pm (Informal – Virtual)	Item 1: Public Participation Guidance (inc. Petition guidance)	21 st June	28 th June	
			Item 2: Members Planning Code of Good Practice			
	7 th September 2022	Constitution Commission 3pm-5pm (Informal – Virtual)	Item 1: Annual Review of Financial Procedure rule and Contract and Grants Procedure Rules, factoring in role of Project Boards and Financial thresholds for Key decisions.	23 rd Aug	30 th Aug	
	16 th November 2022	Constitution Commission 3pm-5pm (Informal – Virtual)	Item 1: Council Prayer (Census Data due in Autumn)	1 st Nov	8 th Nov	
			Item 2: Appointment and Terms of Office for Leader of the Council			
			Item 3: Appointment of Vice-Chairs			
	11 th January 2023	Constitution Commission 4pm-6pm (Formal – In Person)	Item 1: Recommending of changes to Council – Annual report of Commission	27 th Dec	3 rd Jan	